**Application Form**

**International Winter University in International Human Rights Law and International Humanitarian Law 2023**

The following steps will guide you through our application form. Nevertheless, if you have any questions during/concerning the application process, please do not hesitate to contact the team via email at [winterlaw@recht.uni-giessen.de](mailto:winterlaw@recht.uni-giessen.de)

Before you start the process make sure that you have

* CV (in English)
* a certificate of your proficiency in the English language (non-native speakers)
* your thorough letter of motivation (in English) (optional)
* transcript of records (optional)
* a picture of you (optional)

Please note: If you apply for a scholarship, you also need a letter of reference by one of your professors/lecturers, motivation letter and a transcript of records.

*Please note: The CV and the letter of motivation have to be in English language!*

Note: Please circle the suitable answer.

Example:

|  |  |
| --- | --- |
| English proficiency (personal opinion) | Beginner / Elementary / Intermediate / Upper Intermediate / Advanced / Fluent / Mother Tongue |

**PERSONAL INFORMATION**

**Identity:**

|  |  |
| --- | --- |
| Family Name |  |
| First Name |  |
| Gender | Male / Female / Other / Prefer not to say |
| Date of birth | dd.mm.yyyy |
| Country of birth |  |
| Place of birth (as indicated in your passport) |  |
| Nationality |  |

**ADDRESS**

**Contact data:**

|  |  |
| --- | --- |
| Country |  |
| Street |  |
| ZIP Code |  |
| City |  |
| Phone (+ country calling code) |  |
| Email |  |
| *Please note: Emails will be our main tool of communication through which you will receive all important information! Please make sure to type it in correctly.* | |

**LANGUAGE SKILLS**

|  |  |
| --- | --- |
| Mother tongue |  |
| Mother tongue 2 |  |
| English proficiency (personal opinion) | Beginner / Elementary / Intermediate / Upper Intermediate / Advanced / Fluent / Mother Tongue |

**EDUCATIONAL BACKGROUND**

**Current Studies**

|  |  |
| --- | --- |
| Name of home university |  |
| Country of home university |  |
| Faculty/Department |  |
| Study Path |  |
| Degree/Qualification pursued at home institution | Undergraduate, Bachelor / Undergraduate, State Exam / Graduate, Master / Ph.D. / Working Professional |
| Number of higher education study years prior to study abroad | 1 / 2 / 3 / 4 / 5 / 6 / 7 / 8 / more than 8 |

**TERMS AND CONDITIONS**

The Winter University is hosted by the Justus Liebig University Giessen, but participants in the Winter University will not be enrolled as regular students of the Justus Liebig University Giessen.

**Payment Policy**

Upon acceptance, the application fee is due 14 days after acceptance, and full program fee due 28 days after acceptance. Each participant will receive details on payment options after their acceptance to the program. Payments may only be made by bank transfer. If a participant does not fulfill their payment obligations, they hereby acknowledge and agree that their application will automatically be rejected.

**Governing Law, Jurisdiction**

This contract shall be governed by the laws of the Federal Republic of Germany. The place of jurisdiction for all disputes arising hereunder shall be the courts of ordinary jurisdiction in Giessen.

**By submitting this application form, the applicant certifies that they wish to participate in the International Winter University in International Human Rights Law and International Humanitarian Law: Gender perspective and that they acknowledge and accept to be legally bound by its terms and conditions stated above.**

**Terms of Conditions accepted:**

Yes

No

**Declaration of consent for the use of photographs, videos, and audio recordings**

Subject to the data protection statement below, I hereby consent to the University Giessen using photographs, videos, or audio recordings in which I feature, which were created during the online Winter University 2023. I hereby agree that the lecture and events **will be recorded as audio and video**. The Winter University team may choose the platform through which the recordings will be made. The recordings may be published by the University as a video-/datastream and may be distributed, as downloads, to the participants of the Winter University 2023 via internet portals/websites, to allow the university to display its activities. I also consent the photographs, videos, and audio recordings may be used in print media, on websites and/or on social media sites.

**Declaration of consent for the use of photographs, videos, and audio recordings accepted:**

Yes  No

**DATA PROTECTION**

The Justus-Liebig-University is processing personal data for the purposes of the application process and implementation of the Winter University. The legal basis is Article 6 (I) EU-GDPR. Your obligation to provide the data, without which the application cannot be submitted, arises from the application itself.

Your data can be passed to external administrative institutions, such as the city council (e.g. for bus tickets) or the insurance department.

Your data will be stored over a period of 5 years. You are entitled to require access to your data at any time. Furthermore, you are entitled to have your data corrected or its processing restricted (Art. 15, 16 and 18 EU-GDPR). In case you consider your data processing illegal, you have the right to complain in front of the Hessian data protection commissioner (Art. 77 EU-GDPR, §55 Hessian Data Protection and Freedom of Information Law). Above that, you are entitled to withdraw your consent referring to the data processing or to desire a deletion of your data (Art. 7 (III), Art. 17 EU-GDPR). Moreover, you can demand the transmission of your data in a portable form or its transfer to another controller (Art. 20 EU-GDPR).

Responsible for the data processing of the Justus-Liebig-University is the Justus-Liebig-University Gießen, Ludwigstraße 23, 38390 Gießen, Germany, represented through its president. Data Protection supervisors are:   
  
Axel P. Globuschütz  
Ludwigstraße 23, Raum 227  
35390 Gießen  
Datenschutz@uni-giessen.de  
Tel. 0641-99 12230  
  
Dr. Robert Pfeffer  
Ludwigstraße 23, Raum 221  
35390 Gießen  
Datenschutz@uni-giessen.de  
Tel. 0641-99 12250

**Data Protection Statement acknowledged:**

Yes

No

     

Date, Place Signature

**RELEVANT DOCUMENTS TO BE ATTACHED**

Please be sure to have all you documents ready to be sent!

* CV (in English)
* a certificate of your proficiency in the English language (non-native speakers)
* your thorough letter of motivation (in English) (optional)
* transcript of records (optional)
* a picture of you (optional)

Please note: If you apply for a scholarship, you also need a letter of reference by one of your professors/lecturers, letter of motivation and a transcript of records.

**Please submit the complete application to: winterlaw@recht.uni-giessen.de**