

# INFORMATION SHEET

*For incoming selected students and partner universities*

## UNIVERSITY INFORMATION

<b>Name of the University</b>	Université Bordeaux Montaigne (UBM)
<b>ERASMUS Code</b>	F BORDEAU03
<b>PIC Code</b>	996836312
<b>Head of Institution</b>	Pr. Lionel LARRE
<b>Website</b>	<a href="http://www.u-bordeaux-montaigne.fr/fr/index.html">http://www.u-bordeaux-montaigne.fr/fr/index.html</a>
<b>Academic Calendar</b>	<a href="https://www.u-bordeaux-montaigne.fr/fr/universite/calendrier_de_l_annee.html">https://www.u-bordeaux-montaigne.fr/fr/universite/calendrier_de_l_annee.html</a>
<b>Courses Overview</b>	<a href="https://www.u-bordeaux-montaigne.fr/fr/formations/offre-de-formation-2022-2026.html">https://www.u-bordeaux-montaigne.fr/fr/formations/offre-de-formation-2022-2026.html</a>

## INTERNATIONAL OFFICE INFORMATION

### *General Information*

<b>Name of the Office</b>	Direction des Relations Internationales (DRI)
<b>Address</b>	Direction des Relations Internationales Université Bordeaux Montaigne Domaine Universitaire Esplanade des Antilles 33607 PESSAC CEDEX FRANCE
<b>Phone</b>	+33 (0)5 57 12 47 47
<b>Fax</b>	+33(0)5 57 12 45 70
<b>Website</b>	<a href="https://www.u-bordeaux-montaigne.fr/fr/international/mobilite-internationale/vous-etes-etudiant/etudiant-etranger-en-mobilite-sur-programme.html">https://www.u-bordeaux-montaigne.fr/fr/international/mobilite-internationale/vous-etes-etudiant/etudiant-etranger-en-mobilite-sur-programme.html</a>

## Staff Information

<b>Vice Presidents Delegated to International Affairs</b>	Antoine ERTLE (Training) Email: <a href="mailto:antoine.ertle@u-bordeaux-montaigne.fr">antoine.ertle@u-bordeaux-montaigne.fr</a> Apostolos LAMPROPOULOS (Research) Email: <a href="mailto:apostolos.lampropoulos@u-bordeaux-montaigne.fr">apostolos.lampropoulos@u-bordeaux-montaigne.fr</a>
<b>Director of International Relations</b>	Irina SIMION Email: <a href="mailto:irina.simion@u-bordeaux-montaigne.fr">irina.simion@u-bordeaux-montaigne.fr</a> Phone : +33 (0)5 57 12 20 98
<b>FINANCIAL AND ADMINISTRATIVE TEAM</b>	
<b>Head of Financial and Administrative Office</b>	Anna Karin BOBERG Email: <a href="mailto:anna-karin.boberg@u-bordeaux-montaigne.fr">anna-karin.boberg@u-bordeaux-montaigne.fr</a> Phone: +33 (0)5 57 12 45 39
<b>Financial and Administrative Officer</b>	Catherine GIMENEZ Email: <a href="mailto:Catherine.Gimenez@u-bordeaux-montaigne.fr">Catherine.Gimenez@u-bordeaux-montaigne.fr</a> Phone: +33 (0)5 57 12 60 22
<b>Financial and Administrative Officer</b>	Marie LASSALLE Email: <a href="mailto:marie.lassalle@u-bordeaux-montaigne.fr">marie.lassalle@u-bordeaux-montaigne.fr</a> Phone: +33 (0)5 57 12 45 23
<b>INTERNATIONAL COOPERATION TEAM</b>	
Email: <a href="mailto:cooperation-internationale@u-bordeaux-montaigne.fr">cooperation-internationale@u-bordeaux-montaigne.fr</a>	
<b>International Cooperation Officer (Europe)</b>	Claire LEVACHER Email: <a href="mailto:claire.levacher@u-bordeaux-montaigne.fr">claire.levacher@u-bordeaux-montaigne.fr</a> Phone : +33 (0)5 57 12 45 39
<b>International Cooperation Officer (America, Africa)</b>	Delphine MICHEL Email: <a href="mailto:delphine.michel@u-bordeaux-montaigne.fr">delphine.michel@u-bordeaux-montaigne.fr</a> Phone : +33 (0)5 57 12 21 77
<b>International Cooperation Officer (Asia, Oceania, Russia)</b>	Johanna ARTICO Email: <a href="mailto:johanna.artico@u-bordeaux-montaigne.fr">johanna.artico@u-bordeaux-montaigne.fr</a> Phone : +33 (0)5 57 12 62 51
<b>STUDENT MOBILITY OFFICE</b>	
<b>Head of Student Mobility Office</b>	Sophie LESPEDES Email: <a href="mailto:sophie.lespes@u-bordeaux-montaigne.fr">sophie.lespes@u-bordeaux-montaigne.fr</a> Phone: +33 (0)5 57 12 44 34
<b>Incoming students Officer</b>	Corinne VALETY Email: <a href="mailto:corinne.valety@u-bordeaux-montaigne.fr">corinne.valety@u-bordeaux-montaigne.fr</a> Phone: +33 (0)5 57 12 47 60
<b>Incoming students Officer</b>	Amandine BONNET JEAN-BAPTISTE Email: <a href="mailto:amandine.bonnet-jean-baptiste@u-bordeaux-montaigne.fr">amandine.bonnet-jean-baptiste@u-bordeaux-montaigne.fr</a> Phone : +33 (0)5 57 12 47 47
<b>Outgoing students Officer</b>	Christelle DUCLAU Email: <a href="mailto:christelle.duclau@u-bordeaux-montaigne.fr">christelle.duclau@u-bordeaux-montaigne.fr</a> Phone : +33 (0)5 57 12 46 74

<b>Outgoing students Officer</b>	Céline CROUZILLAT Email: <a href="mailto:celine.crouzillat@u-bordeaux-montaigne.fr">celine.crouzillat@u-bordeaux-montaigne.fr</a> Phone : +33 (0)5 57 12 60 21
<b>Financial and Administrative Officer Accommodation referent</b>	David CAZENAVE Email: <a href="mailto:david.cazenave@u-bordeaux-montaigne.fr">david.cazenave@u-bordeaux-montaigne.fr</a> Phone : +33 (0)5 57 12 21 06

## INFORMATION FOR INCOMING EXCHANGE STUDENTS

COURSES													
<b>Modules Offer</b>	<a href="https://www.u-bordeaux-montaigne.fr/fr/formations/offre-de-formation-2022-2026.html">https://www.u-bordeaux-montaigne.fr/fr/formations/offre-de-formation-2022-2026.html</a>												
<b>Courses options</b>	All courses included in the Agreement with your Home University												
	Some courses are excluded (i.e « Licence professionnelle », « master MEEF »...), need a specific background or are with restricted access												
	To attend some specific courses, students might be required additional skills. For further information, please send an email to: <a href="mailto:incomingstudents@u-bordeaux-montaigne.fr">incomingstudents@u-bordeaux-montaigne.fr</a>												
<b>Language of teaching</b>	French												
<b>Required French Level to attend lectures/seminars (First cycle)</b>	B1 (Erasmus) - B2 (Non Erasmus)												
<b>Grading system</b>	<table> <tr><td>18-20/20</td><td>Excellent</td></tr> <tr><td>16/20</td><td>Very good</td></tr> <tr><td>14/20</td><td>Good</td></tr> <tr><td>12/20</td><td>Satisfactory</td></tr> <tr><td>10/20</td><td>Sufficient Under</td></tr> <tr><td>10/20</td><td>Failure</td></tr> </table>	18-20/20	Excellent	16/20	Very good	14/20	Good	12/20	Satisfactory	10/20	Sufficient Under	10/20	Failure
18-20/20	Excellent												
16/20	Very good												
14/20	Good												
12/20	Satisfactory												
10/20	Sufficient Under												
10/20	Failure												

DEFLE COURSES	
Modules Offer	<a href="http://defle.u-bordeaux-montaigne.fr/fr/index.html">http://defle.u-bordeaux-montaigne.fr/fr/index.html</a>
Courses options	Courses are subjected to fees except for specific bilateral agreement.
	<ul style="list-style-type: none"> <li>- Day classes</li> <li>- Evening classes</li> <li>- Summer schools</li> </ul>
	There will be a French placement test to determine your French level before the DEFLE classes begin.

Contact for the test dates: [defle@u-bordeaux-montaigne.fr](mailto:defle@u-bordeaux-montaigne.fr)

### APPLICATION PROCESS

	NONEU STUDENTS AND FREE MOVERS	EU STUDENTS
Deadlines for Nomination	<b>First term:</b> 31/03/2022 <b>Second term:</b> 31/10/2022	<b>First term:</b> 15/05/2022 <b>Second term:</b> 15/11/2022
Online Enrolment	<b>First term:</b> 15/04/2022 <b>Second term:</b> 31/10/2022	<b>First term:</b> May 31st <b>Second term:</b> 15/11/2022
« Etudes en France » CAMPUS FRANCE procedure	<a href="https://pastel.diplomatie.gouv.fr/etudesenfrance/dyn/public/authentication/login.html">https://pastel.diplomatie.gouv.fr/etudesenfrance/dyn/public/authentication/login.html</a>	

### DOCUMENTS REQUIRED

- 1 passport-size photo
- Passport or national ID card photocopy
- Certificate of Health Insurance (European Health Insurance Card)

*Valid for your whole stay in France*

- **NON EU Students** will be required to register for the French Health Insurance upon arrival: for free on the following website: <https://etudiant-etranger.ameli.fr>
- Learning Agreement with choices of courses (duly completed, signed by your home university, and stamped)

## ACCOMMODATION

Due to its quality of life, Bordeaux is a very attractive city and students might have trouble finding an accommodation. We strongly recommend to find an accommodation independently before their arrival in Bordeaux. Different types of housing are available and we suggest to visit this platform : <https://u-bordeaux-montaigne.studapart.com/fr/> ; for further information about housing: please visit [our website](#).

Interested students can apply for a CROUS accommodation (**before June 5th**). The student must complete the CROUS application form at the earliest convenience, and contact Mr David CAZENAVE, administrative officer - Student Mobility Office (International Affairs) : [david.cazenave@u-bordeaux-montaigne.fr](mailto:david.cazenave@u-bordeaux-montaigne.fr). Please note that a very limited number of CROUS accommodations is available for students on an exchange program.