

Dear GGL members,
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We have open places in our upcoming course **“Team Competence for Young Academics”**.

This workshop is intended to make you aware of interpersonal competencies that you might need in your team or research section right now. But the major focus is to prepare you to become good team leaders after the completion of your doctoral degree. For that reason, we recommend these courses specifically to **advanced GGL members in their second, third or last year**. This is a workshop for the curriculum Part A – the Doctoral Development Programme.

Title: “Team Competence for Young Academics”

Date: Wednesday, May 9th, 2017, 9.00 a.m. – 4.30 p.m.

Teaching units / Credits: 8

Trainer: Dr. Dirk Palm has been teaching young academics for many years, mainly for Graduate Schools in Germany and taught Media Management at *“bbw Hochschule”* of Applied Sciences, Berlin. He runs his own publishing house *“Palmedia Publishing Services”* in Berlin.

Maximum number of participants: 15

Aim: Everyone working in the natural sciences is a member of numerous teams. Formal and informal research communities with their formal and informal hierarchies are parts of the everyday life of every academic. In order to understand the teams you work in, you first need to analyze the various roles you play. After having defined your roles, you can develop a communication strategy and ways of implementing it. A practical exercise on how to lead meetings will conclude this seminar day.

Contents / Time table:

Analyzing teams

- Gathering first information on your team and the team environment
- Team roles
- Team leader and team players
- The Team Centered Interaction Model (TCI)

Understanding the team process

- Phases of team building
- Team dynamics

Leading teams

- Three factors of efficient team leadership
- Core competencies of the team leader
- Chairing meetings
- Methods to improve team efficiency
- Practical exercise on chairing a meeting

Venue: GGL seminar room nr. 24, Leihgesterner Weg 52, 35392 Giessen

Note: In order to attend, you must book a place in this course by using the following link, entering your full name, ticking the boxes (date and your graduate centre (GGL or GGS)) and saving your details:

REGISTRATION

Please be fair to your fellow GGL members and only book a place if you really intend to come. If you discover that you have to cancel, please let us know as soon as possible and no later than three working days before the course takes place. If you book but do not attend, we will blacklist you and might reduce your number of credits.

Please note: If you want to change your participation status (e.g. because you cannot attend anymore) please **do not** simply change your status in (or delete your name from) the doodle list on your own, but send me an email. Otherwise, we cannot guarantee the accuracy of the waiting list.

Thank you!