

## **Staff training – November, 13-15th, 2024**

### **Lump sum funding in Erasmus+ projects: practice, lessons, impact**

#### *Background*

In the current Erasmus+ Programme 2021-27 the lump sum funding model was introduced for most project opportunities. This funding model has an impact on all phases of the project cycle. The model was introduced with the aim of reducing the administrative burden in managing such projects, reducing the risk of errors in administration, and thus also simplifying access to financing for a larger number of organizations. While this change offers opportunities, several challenges in the application for and implementation of Erasmus+ projects remain: legal aspects, different interpretations and also diverging practices.

#### *Objectives*

The main goal of this staff training is to share experiences and expertise with regard to the lump sum model during application phase (pre-award) and project implementation (post-award) within Erasmus+ projects.

#### *Preliminary programme:*

Wednesday 13/11/2024

- Introduction
- What entails the lump sum funding model?
- The UGent approach to lump sum projects
- The impact of lump sum funding on project design
- Welcome dinner

Thursday 14/11/2024

- Budget preparation and calculation for lump sum projects
- The impact of lump sum funding on project management: consortium agreement, record keeping, use of timesheets (or not), progress monitoring, (final) reporting
- Social programme

Friday 15/11/2024

- Gathering feedback and designing recommendations

#### *Added value of the mobility*

- Competence accumulation
- Sharing of expertise with other Erasmus+ project advisors and project managers
- Building a network to support project preparation and implementation

#### *Expected outcomes and impact*

Through knowledge sharing among the participants, we aim to identify the best practices and draft recommendations on the implementation of the lump sum funding model in Erasmus+ projects.

#### *Participants profile*

For this staff training we would like to welcome all university staff members having

- expertise in managing and/or participating in Erasmus+ projects (KA2, KA3, Jean Monnet)



- expertise in dealing with financial issues within Erasmus+ projects
- legal expertise in contracting and consortium agreements

*Practical*

Training dates: starting Wednesday afternoon on the 13th of November until Friday noon the 15th of November 2024 (2 full days, without travel). Participants are expected to be present in Ghent and actively participate during the complete training period.

Training location: [Ghent, Belgium](#)

Maximum number of participants: 25 persons

Application deadline: September, 13th, 2024

Interested to join? Please fill out and submit [the application form](#). Selection results will be announced before the end of September. Please do not book flights or hotels until you have received an acceptance mail from us.

Selection criteria are:

- your expertise in the field of the topic of this staff training;
- your motivation;
- your contribution to the topic of the training.
- max 2 participants per institution.