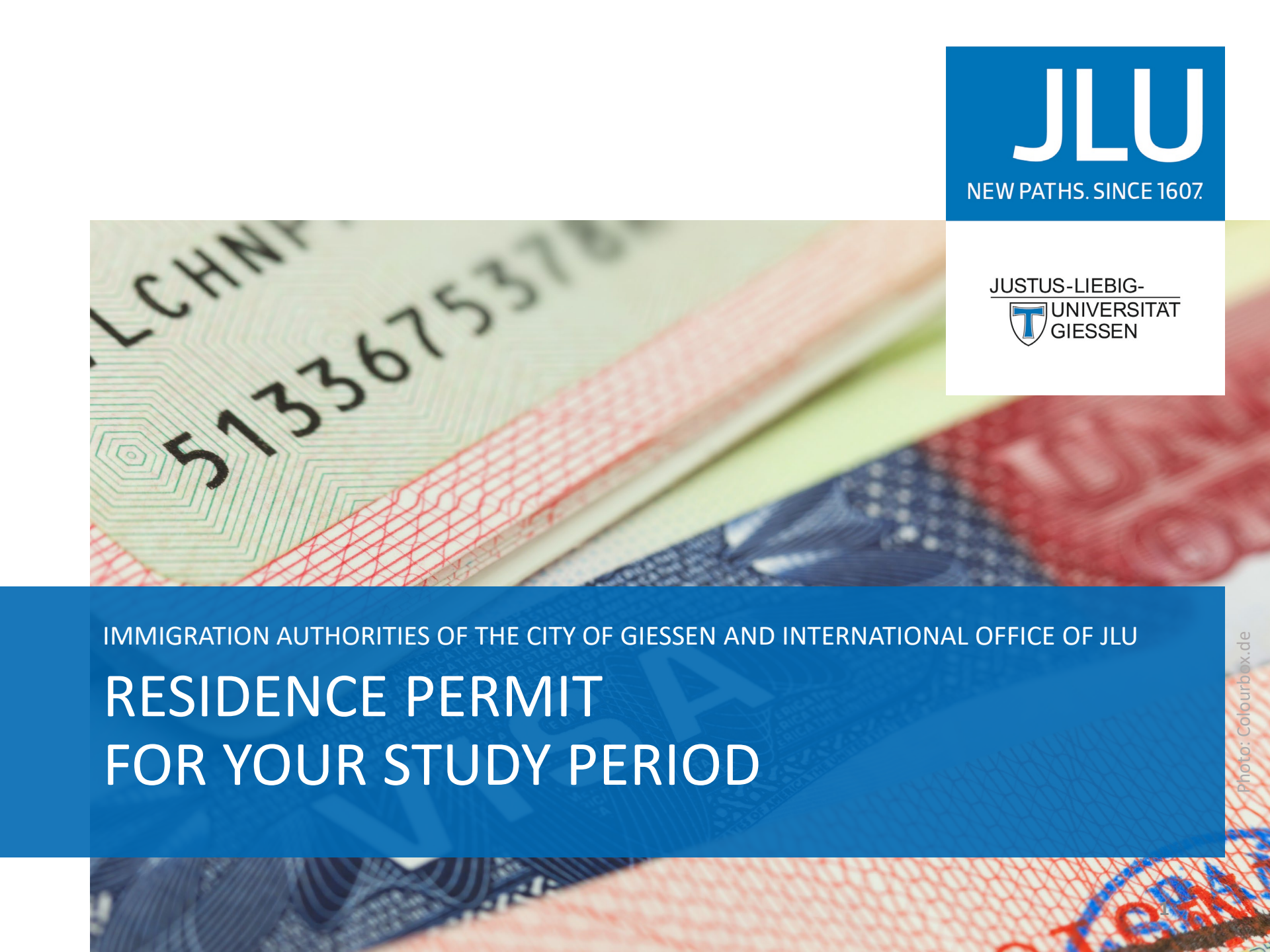


The background of the slide features a close-up, slightly blurred image of a passport and several Euro banknotes. The passport is open, showing a page with a green and red grid pattern and the number '513367537'. The banknotes are in various colors, including red, blue, and green.

JLU

NEW PATHS. SINCE 1607.

JUSTUS-LIEBIG-
 UNIVERSITÄT
GIESSEN

IMMIGRATION AUTHORITIES OF THE CITY OF GIESSEN AND INTERNATIONAL OFFICE OF JLU

RESIDENCE PERMIT FOR YOUR STUDY PERIOD

Residence Permit for Your Study Period

- 1. Law on Residence for the Purpose of Studying [§ 16b AufenthG Studium]**
 1. Visa Requirements [Voraussetzungen für Erteilung des Visums]
 2. Social Benefits and Work
 3. Family Reunification [Familiennachzug]
 4. Residence after Completion of Studies [Aufenthalt nach Abschluss des Studiums]
- 2. Extension of Residence Permit [Verlängerung des Aufenthaltstitels]**
 1. Appointment
 2. Required Documents
 3. Forms for Download
- 3. Statement from the University [Stellungnahme der Hochschule]**
- 4. Leave of Absence [Urlaubssemester]**
- 5. Change of Subject [Fachwechsel]**
- 6. Advisory Services [Beratungsangebote]**

Law on Residence for the Purpose of Studying

1. Visa Issue Requirements:

- Acceptance letter from an educational institution (e.g. Acceptance for studies, German course or obligatory internship)
 - Residence permit will be issued for 1-2 years

2. Social Services und Work:

✗ Social services

- E.g. Housing and child benefit, BAföG [Federal Law on Support in Education] is only applicable in special cases!

- ✓ Special church / university / DAAD funds
- ✓ Part-time job: 140 full days a year
- ✓ Student part-time jobs at university

Law on Residence for the Purpose of Studying

3. Family Reunification:

- Proof of livelihood for partner and children
- Proof that the resident in Germany has enough space in their home for the whole family
- Valid only for the duration of studies of the student
- Income of the partner is not limited
- Only for marriages that have been registered before entry to Germany

(cf. § 27 Principle of Family Reunification)

Law on Residence for the Purpose of Studying

4. Residence after Completion of Studies:

- Can be extended up to 18 months for the purpose of searching for suitable employment opportunities
- During this period you have the right to take up and pursue profitable employment of any kind within this period
- Job after these 18 months must be a „qualified“ position, i.e. must require a university degree or degree from vocational training

(cf. § 20 Job Search after Completion of Studies)

Extension of Residence Permit

1. Appointment:

- **approximately** 2 months before the expiry of your residence permit, you should contact the Immigration Authorities directly regarding your extension or you will receive a letter with the required documents
- after the documents have been checked by the Immigration Authorities, you will receive an appointment

Contact:

Immigration Authorities of the City of Giessen [Ausländerbehörde der Stadt Gießen]

Department of Public Order Office

Berliner Platz 1, 35390 Giessen

Email: auslaenderbehoerde@giessen.de

Telephone: 0641 306 2280 (transfer to contact person via Giessen's central hotline)

Monday to Thursday: 8:00am – 12:00pm and 2:00pm – 3:00pm

Friday: 8:00am – 12:00pm

Extension of Residence Permit



aktuelle A-Z

Ausländerbehörde

Abt. des Ordnungsamts

Berliner Platz 1
35390 Gießen

☎ 0641 306-2280

📠 0641 306-2303

E-Mail

 Nachricht schreiben

 Karte anzeigen

 Adresse exportieren

Sprechzeiten

Nach vorheriger Vereinbarung.

Öffnungszeiten der Info Aufenthaltsrecht und Integration:

Montag - Donnerstag
08:00 - 12:00 Uhr und 14:00 - 15:00 Uhr

Freitag
08:00 - 12:00 Uhr

Website:

<https://www.giessen.de/Rathaus/B%C3%BCrgerservice/Verwaltung-von-A-Z/Ausl%C3%A4nderbeh%C3%B6rde.php?object=tx,2874.1&ModID=9&FID=684.41.1&NavID=1894.119>

Extension of Residence Permit

2. Required Documents:

- Passport
- Filled application form for extension of residence permit
- 1 recent biometric photo (taken directly at the photo booth at the Immigration Authorities)
- Recent certificate of matriculation
- Proof of blocked account or certificate of undertaking according to the Law on Residence for the Purpose of Studying (solvency of the applicant has to be proven)
- Proof of current health insurance (for private insurance, see information sheet)
- Proof of your previous academic performance (Transcript of Records – Leistungsnachweis)
- If applicable: proof of scholarship
- Fees: up to 100 € (extension fees 93 €, fictional certificate 13 €)

Extension of Residence Permit

2. Online Application:

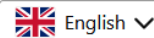
<https://www.giessen.de/a-usländerbehörde-online>

Online applications of the Foreigners Registration Office

It is now also possible to apply for these administrative services online. Select the online service that matches your request.

If the suitable service is not available, contact the Foreigners Registration Office's personal consultation service.

Please select your language:



Use our [Residence Navigator](#) to choose the right online service.

1. Residence permit for training

Application for the granting or extension of a residence permit for vocational training, studies, the search for a training or study place, a study-related internship EU, participation in measures for the recognition of foreign professional qualifications, a language course, a student exchange or for school attendance (§§ 16 - 17 Residence Act)

Start now

2. Residence permit for employment

Application for the issue or extension of a residence p...

[Read more](#)

Start now

Extension of Residence Permit

3. Forms for Download:

The forms can be found on the website of the Immigration Authorities:

<https://www.giessen.de/Rathaus/B%C3%BCrgerservice/Verwaltung-von-A-Z/Ausl%C3%A4nderbeh%C3%B6rde.php?object=tx,2874.1&ModID=9&FID=684.41.1&NavID=1894.119>

Statement from the University

What is this statement ?

- The Immigration Authorities may require an official statement from the university when you **renew your residence permit**
- If this is the case, you will receive an e-mail with an **invitation for a consultation** at the International Office and the request to send them some documents (see next slide)
- The **statement will be discussed** during a **personal and confidential** consultation with the study advisors at the International Office

Statement from the University

The aim of the consultation is to discuss the number of **courses and exams you have completed** and your **plans for the rest of your studies**.

Please send in advance or bring along (in paper or digital form):

- a proof of your up-to-date academic performance (Transcript of Records)
- a complete list of all the courses you will attend as part of your degree course as well as the respective amount of Credit Points (use template)
- information on the validity of your current residence permit (expiry date)
- a proof in case there are specific reasons for a delay in your study progress (e.g. medical certificate, leave of absence (Urlaubssemester), or similar)

Statement from the University

How do I create a list of the classes that I have to complete?

How many Credit Points (CP) do I need?

→ www.uni-giessen.de/studium/studienangebot

Weiterführende Infos

Wo finde ich offizielle Dokumente zum Studiengang? ^

Prüfungs- und Studienordnungen

- Spezielle Ordnung (mit Modulbeschreibungen und Studienverlaufsplanen)
- Allgemeine Bestimmungen für Bachelor- und Masterstudiengänge

Lehrveranstaltungen

- Elektronisches Vorlesungsverzeichnis (eVV)

Studiengangsflyer

- B.Sc. Biologie (PDF)

Akkreditierung

Der Studiengang ist akkreditiert seit 23.06.2005.

Spezielle Ordnung (3. Änderungsfassung)

Gültigkeit Änderungsbeschluss

Die 3. Änderungsfassung tritt am 29.02.2024 in Kraft und gilt ab dem Wintersemester 2024/2025.

- Spezielle Ordnung (barrierearmes PDF)
- Anlage 1: Studienverlaufsplan
- Anlage 2: Modulbeschreibungen

Statement from the University

How do I create a list of the classes that I have to complete? How many Credit Points (CP) do I need? → www.uni-giessen.de/studium/studienangebot

Studium Forschung Fachbereiche Organisation Internationales

Economics of Global Risk (M.Sc.)

Overview Composition Application Career Options Contact International Further Information

Examination regulations

- Examination and study regulations (in German) (including module descriptions and course of study plans)
- General study regulations for modular and multi-stage study programmes

Courses offered in the course catalogue

- Electronical course catalogue (in German)

Links Faculty 02

- Faculty 02
- Examinations Office (German web pages)
- Student representatives (German web pages)

Master's Degree Programmes of Faculty 02

- Accounting, Finance & Sustainability (taught in German)
- Economics of Global Risk (taught in English)
- Betriebswirtschaftslehre (taught in German)
- Volkswirtschaftslehre (taught in German)

Statement from the University

How do I create a list of the classes that I have to complete? How many Credit Points (CP) do I need? → www.uni-giessen.de/studium/studienangebot

The screenshot displays the 'Studium' section of the Justus Liebig University Giessen website. The main navigation bar includes 'Über die JLU', 'Studium', 'Forschung', 'Fachbereiche', 'Organisation', and 'Internationales'. A search bar is located on the right. The left sidebar lists various study-related topics, with 'Transition Management' selected. The main content area is titled 'Transition Management (M.Sc.)' and 'Master of Science (M.Sc.)'. It features a tabbed interface with 'Overview' selected. Two red circles highlight specific links: 'PDF documents for the courses of study' (leading to a brochure) and 'Prüfungs- und Studienordnungen' (leading to examination and study regulations). The right sidebar contains 'Links Faculty 09' and 'Master's Degree Programmes of Faculty 09'.

Application for Leave

Reasons for an Application for Leave (Urlaubssemester):

- long-term illness (proof from doctor required)
- obligatory internship for your studies
- stay abroad for your studies
- maternity leave or care of relatives

NOT a reason for an Application for Leave:

- Preparation for graduation exams
- Late arrival
- Financial need

More information:

[www.uni-giessen.de
/studium/stichworte/urlaub](http://www.uni-giessen.de/studium/stichworte/urlaub)
(only in German)

Change of Subject

Take note:

- Change of subject should be applied for as early as possible!
- Subject can only be changed once within the first 3 semesters without a reason
- A change of subject after the first 3 semesters may affect your residence permit → seek a consultation!

Change of Subject

Sometimes it may be necessary to change your course of study. If you notice the following, please go for counselling:

- decreased motivation
- poor results and multiple failed exams
- fear of exams and permanent high stress levels

Consultations at:

International Office

Goethestrasse 58

+49 (0)641 99 12143

+49 (0)641 99 12174

international.students@uni-giessen.de

Central Student Advisory Office

Goethestrasse 58

1st floor

Contact:

www.uni-giessen.de/studium/beratung/zsb

Contact: International Student Support Services

In case of uncertainties, questions or concrete difficulties, seek the advice of the experts. The consultation is free of charge and confidential.

International Office

Open Office Hours for international degree-seeking students:

Mondays: 10 am – 12 pm

Wednesdays: 2 – 4 pm

Goethestrasse 58, Room 38

Phone: +49 (0)641 99 12174/-43

The consultation sessions will take place via email, phone or in the office.

Please contact us:

international.students@uni-giessen.de

More information for international students:

www.uni-giessen.de/internationales

Further Events

Orientation Week for International Student (OWIS):

Date & Time	Event
Fri, 9 October, 12:00 pm	Academic Survival Workshop (<i>online</i>)
Fri, 9 October, 2:00 pm	Campus Tour (<i>in-person</i>)

You can find all events, meeting links and presentation slides on our OWIS

website: <https://www.uni->

[giessen.de/de/internationales/studierenjlu/imma/owisprogramm](https://www.uni-giessen.de/de/internationales/studierenjlu/imma/owisprogramm)

Further Events

Career Preparation Events for International Students

Tuesday, 3 November, 12:00 pm – 2:00 pm, online:

[Berufseinstieg für internationale Studierende - Dein Weg in den deutschen Arbeitsmarkt: Gespräch mit der Ausländerbehörde Gießen und der Agentur für Arbeit](#) (in German)

Thursday, 19 November, 9:30 am – 1:00 pm, online:

[How to Apply – Prepare Your Application for the German Job Market!](#) (for international students; in English)

→ Register via Stud.IP

→ More career preparation information on:

https://www.uni-giessen.de/en/faculties/research-centers/zfbk/career_services/career_services_inhalt_en

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GIESSEN

Questions?

Thank you!