

JLU

NEUE WEGE. SEIT 1607.

JUSTUS-LIEBIG-
UNIVERSITÄT
GIESSEN

IMMIGRATION AUTHORITIES OF THE CITY OF GIESSEN AND INTERNATIONAL OFFICE OF JLU

RESIDENCE PERMIT FOR YOUR STUDY PERIOD

Residence Permit for Your Study Period

- 1. Law on Residence for the Purpose of Studying [§ 16b AufenthG Studium]**
 1. Visa Requirements [Voraussetzungen für Erteilung des Visums]
 2. Social Benefits and Work
 3. Family Reunification [Familiennachzug]
 4. Residence after Completion of Studies [Aufenthalt nach Abschluss des Studiums]
- 2. Extension of Residence Permit [Verlängerung des Aufenthaltstitels]**
 1. Appointment
 2. Required Documents
 3. Forms for Download
- 3. Statement from the University [Stellungnahme der Hochschule]**
- 4. Application for Leave [Urlaubssemester]**
- 5. Change of Subject [Fachwechsel]**
- 6. Advisory Services [Beratungsangebote]**

Law on Residence for the Purpose of Studying

1. Visa Issue Requirements:

- Acceptance letter from an educational institution (eg. Acceptance for studies, German course or obligatory internship)
 - Residence permit will be issued for 1-2 years

2. Social Services und Work:

- ✘ Social services (Housing and child benefit, BAföG [Federal Law on Support in Education])(only in special cases!))
- ✓ Special church / university / DAAD funds
- ✓ Part-time job: 140 days a year
- ✓ Student part-time jobs

Law on Residence for the Purpose of Studying

3. Family Reunification:

- Proof of livelihood for partner and children
- Proof that the resident in Germany has enough space in their home for the whole family.
- Valid only for the duration of studies of the student.
- Gainful employment for the partner is not limited.
- Only for marriages that have been registered before entry to Germany.

(cf. § 27 Principle of Family Reunification)

Law on Residence for the Purpose of Studying

4. Residence after Completion of Studies:

- can be extended up to 18 months for the purpose of searching for suitable employment opportunities
- right to take up and pursue gainful employment of any kind within this period

Extension of Residence Permit

1. Appointment:

- **approximately** 2 months before the expiry of the residence permit, you would receive a letter with the required documents
- after the documents have been checked by the Immigration Authorities, you would receive an appointment

Contact:

Immigration Authorities of the City of Giessen [Ausländerbehörde der Stadt Gießen]

Department of Public Order Office

Berliner Platz 1, 35390 Giessen

Email: auslaenderbehoerde@giessen.de

Telephone: 0641 306 2280 (transfer to contact person via Giessen's central hotline)

Monday to Thursday: 8 am-12 noon and 2 pm-3 pm, Friday 8 am-12 noon

Extension of Residence Permit



aktuelle A-Z

<https://www.giessen.de/Rathaus/B%C3%BCrgerservice/Verwaltung-von-A-Z/Ausl%C3%A4nderbeh%C3%B6rde.php?object=tx,2874.1&ModID=9&FID=684.41.1&NavID=1894.119>

Ausländerbehörde


Abt. des Ordnungsamts

Berliner Platz 1
35390 Gießen

☎ 0641 306-2280
📠 0641 306-2303
E-Mail

 Nachricht schreiben

 Karte anzeigen

 Adresse exportieren

Sprechzeiten

Nach vorheriger Vereinbarung.

Öffnungszeiten der Info Aufenthaltsrecht und Integration:

Montag - Donnerstag
08:00 - 12:00 Uhr und 14:00 - 15:00 Uhr

Freitag
08:00 - 12:00 Uhr

Extension of Residence Permit

2. Required Documents:

- Passport
- Filled application form for extension of residence permit
- 1 recent biometric photo (taken directly at the photo booth at the immigration authorities)
- Recent certificate of matriculation
- Proof of blocked account or certificate of undertaking according to the Law on Residence for the Purpose of Studying (solvency of the applicant has to be proven)
- Proof of current health insurance (for private insurance, see information sheet)
- Proof of your previous academic performance [Transcript of Records - Leistungsnachweis]
- Fees: up to 100 € (extension fees 96€, fictional certificate 13€)
- If applicable: proof of scholarship

Extension of Residence Permit

3. Forms for Download:

The forms can be found on the website of the Immigration Authorities:

<https://www.giessen.de/Rathaus/B%C3%BCrgerservice/Verwaltung-von-A-Z/Ausl%C3%A4nderbeh%C3%B6rde.php?object=tx,2874.1&ModID=9&FID=684.41.1&NavID=1894.119>

Statement from the University

What is this?

- The Immigration Authorities may require an official statement from the university when you **renew your residence permit**
- If this is the case, you would receive an e-mail with an **invitation for a consultation** with the International Office and to send them some documents
- The **statement will be discussed** during a **personal and confidential** consultation with our study advisors at the International Office

Statement from the University

The aim of the consultation is to discuss the number of **courses and exams you have completed** and your **plans for the rest of your studies**.

Please hand in / bring along:

- a proof of your previous academic performance (Transcript of Records)
- a complete list of all the courses you will attend as part of your degree course as well as the respective amount of Credit Points
- a proof in case there are specific reasons for a delay in your study progress (e.g. medical certificate, leave of absence (Urlaubssemester), or similar)
- information on the validity of your current residence permit (expiry date)

Statement from the University

How do I create a list of the classes that I have to complete? How many Credit Points (CP) do I need?

→ www.uni-giessen.de/studium/studienangebot

Studium | Forschung | Fachbereiche | Organisation | Internationales | Website durchsuchen

Social Sciences

Bachelor of Arts (B.A.): Social Sciences

Überblick | Studienaufbau | Bewerbung | Perspektiven | **Weiterführende Infos** | Kontakt

- PDF-Dokumente zum Studiengang
 - Flyer
 - Studienführer
- Gerne schicken wir Ihnen auch gedruckte Exemplare, nutzen Sie dazu bitte unser Kontaktformular.
- Prüfungs- und Studienordnungen**
 - Spezielle Ordnung (mit Modulbeschreibungen und Studienverlaufsplänen)
 - Allgemeine Bestimmungen für modularisierte und gestufte Studiengänge
- Lehrveranstaltungen im Vorlesungsverzeichnis
 - Elektronisches Vorlesungsverzeichnis (eVV)

Links

- Fachbereich 03
- Dekanat des Fachbereichs
- Prüfungsamt Geisteswissenschaften
- Fachschaften
- Elektronisches Vorlesungsverzeichnis (eVV)

Bachelorstudiengänge des Fachbereichs 03

- Berufliche und Betriebliche Bildung
- Erziehungswissenschaften mit dem Schwerpunkt Außerschulische Bildung
- Kindheitspädagogik (vormals: Bildung und Förderung in der Kindheit)
- Kunstpädagogik in den Studiengängen "Geschichts- und Kulturwissenschaften" sowie "Sprache, Literatur und Kultur"

7.35.03 Nr.1 Bachelor "Sozialwissenschaften" / "Social Sciences"

Übersicht der Speziellen Ordnungen des Bachelor-Studiengangs "Sozialwissenschaften" / "Social Sciences" (7.35.03 Nr.1)

Spezielle Ordnung **aktuelle Fassung** (8. Änderungsfassung)

Gültigkeit *Änderungsbeschluss*
Die 8. Änderungsfassung tritt am 19.05.2018 in Kraft und gilt für alle Studierenden, die ihr Studium zum Wintersemester 2018/19 beginnen.

- Spezielle Ordnung (*barrierearmes PDF*)
- Anlage 1: Studienverlaufplan
- Anlage 2: Modulbeschreibungen**
- Anlage 3: Praktikumsordnung (*barrierearmes PDF*)
- Anlage 4: Übergangstabelle

Statement from the University

How do I create a list of the classes that I have to complete? How many Credit Points (CP) do I need? → www.uni-giessen.de/studium/studienangebot

The screenshot shows the website navigation and content for the 'Human Movement Analytics - Biomechanics, Motor Control, and Learning' program. The 'Studium' menu is active, and the 'Master of Science (M.Sc.)' level is selected. The 'Examination regulations' and 'Courses offered in the course catalogue' links are highlighted with red circles.

Navigation: Über die JLU | Studium | Forschung | Fachbereiche | Organisation | Internationales | Website durchsuchen

Programme: Studienangebot, Studiengangsfinder, Bachelor, Master, **Human Movement Analytics - Biomechanics, Motor Control, and Learning**, Lehramt, Staatsexamen, Promotion, Weiterbildungs-/Aufbaustudium, Neue Studiengänge, Bewerben und Einschreiben, Information und Beratung, Studieninteressierte, Studienbeginn, Im Studium, Lehre an der JLU, Einstieg mit Erfolg 2020, Deutschlandstipendium, FAQ

Programme: **Human Movement Analytics - Biomechanics, Motor Control, and Learning** (Master of Science (M.Sc.))

Navigation: Overview | Study Programme | Application | Occupational Fields | Further Information | Contact

Examination regulations

- Examination- and study regulations (in German) (including module descriptions and course of study plans)
- General study regulations for modular and multi-stage study programmes

Courses offered in the course catalogue

- Electronical course catalogue (in German)

Links

- Faculty 06
- Dean's Office
- Examinations's Office (in German)
- Students' Associations
- Course Catalogue (in German)

Master's Degree Programmes of Faculty 06





- Human Movement Analytics - Biomechanics, Motor Control, and Learning (taught in English)
- Clinical Sport Therapy and Sport Physiology
- Psychology
- Psychology: Clinical Psychology and Psychotherapy
- Mind, Brain and Behavior (taught in English)

Statement from the University

How do I create a list of the classes that I have to complete? How many Credit Points (CP) do I need? → www.uni-giessen.de/studium/studienangebot

Über die JLU Studium Forschung Fachbereiche Organisation Internationales Website durchsuchen

Studienangebot
Studiengangsfinder
Bachelor
Master
Transition Management
Lehramt
Staatsexamen
Promotion
Weiterbildungs-/Aufbaustudium
Neue Studiengänge
Bewerben und Einschreiben
Information und Beratung
Studieninteressierte
Studienbeginn
Im Studium
Lehre an der JLU
Einstieg mit Erfolg 2020
Deutschlandstipendium
FAQ

Transition Management (M.Sc.)    

Master of Science (M.Sc.)

Overview Composition of the Study Programme Application Career Options Contact Further Information

PDF documents for the courses of study
→ Brochure: "Agrobiotechnology, Insect Biotechnology and Bioresources, Transition Management"

Prüfungs- und Studienordnungen
→ Examination- and study regulations (in German) (mit Modulbeschreibungen und Studienverlaufsplänen)
→ Examination Committee and Regulations (Informationen in English)

→ General study regulations for modular and multi-stage study programmes

Courses offered in the course catalogue
→ Electronical course catalogue (in German)
→ List module (Informationen in English)

Links Faculty 09
→ Faculty 09
→ Faculty's Deanery
→ Examinations Office
→ Student representatives

Master's Degree Programmes of Faculty 09 taught in English
■ Agrobiotechnology (taught in English)
■ Insect Biotechnology and Bioresources (taught in English)
■ Sustainable Transition (taught in English - Digital degree programme)
■ Transition Management (taught in English)

Application for Leave

Reasons for an Application for Leave (Urlaubssemester):

- long-term illness (proof from doctor required)
- obligatory internship for your studies
- stay abroad for your studies
- maternity leave or care of relatives

NOT a reason for an Application for Leave:

- Preparation for graduation exams
- Late arrival
- Financial need

More information:

[www.uni-giessen.de
/studium/stichworte/urlaub](http://www.uni-giessen.de/studium/stichworte/urlaub)

(only in German)

Change of Subject

Take note:

- Change of subject should be applied for as early as possible!
- Subject can only be changed once within the first 3 semesters without a reason
- A change of subject after the first 3 semesters may affect your residence permit → Go for counselling!

Change of Subject

Sometimes it may be necessary to change your course of study. If you notice the following, please go for counselling:

- decreased motivation
- poor results and multiple failed exams
- fear of exams and permanent high stress levels

Counselling at:

International Office

Goethestrasse 58

+49 (0)641 99 12174

+49 (0)641 99 12143

studium-international@uni-giessen.de

Central Student Advisory Office

Goethestrasse 58

1st floor

Contact:

www.uni-giessen.de/studium/beratung/zsb

Contact: International Student Support Services

International Office

Goethestrasse 58

Office hours for international students: Mondays, 10 am-12 pm, room 38

Office hours for refugee students:

Fridays, 10 am-12 pm, room 38

+49 (0)641 99 12174

+49 (0)641 99 12143

In case of uncertainties, questions or concrete difficulties, do seek the advice of the experts. The counselling is free of charge.

The consultation sessions will take place via email, phone or in the office.

Please contact us:

studium-international@uni-giessen.de

More information for international students:

www.uni-giessen.de/internationales

Further events

Face-to-face seminar (in German): „Dein Weg in den deutschen Arbeitsmarkt: Gespräch mit der Ausländerbehörde Gießen und der Agentur für Arbeit“

Monday, 5 May 2025, 12 – 2 pm

on-site at room B10.2.23 (Raum Edinburgh) - Technische Hochschule

Mittelhessen Ostanlage 39, 35390 Giessen

More information here:

[Dein Weg in den deutschen Arbeitsmarkt: Gespräch mit der Ausländerbehörde Gießen und der Agentur für Arbeit — ZfbK](#)

JLU

NEUE WEGE. SEIT 1607.

JUSTUS-LIEBIG-
 UNIVERSITÄT
GIESSEN

Questions?

Thank you!