



**Mitteilungen der
Justus-Liebig-Universität Gießen**

7.35.03 No 1

Special Regulation for the
Bachelor's programme in Social Sciences

**Special Regulation for the Bachelor's programme in Social Sciences
in Faculty 03 – Social Sciences and Cultural Studies of 19 April 2006**

Version information

Seventh amended version: passed in the Faculty Council of Faculty 03 on 22 May 2013; approved by the President's Office on 18 June 2013; enters into force in the winter semester 2013/2014.

Tabular presentation of the version information

	Resolution	Approval	Entry into force
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<i>First amendment resolution</i>	Faculty 03: 18.07.2007	President: 21.09.2007	Winter semester 2007/2008
<i>Second amendment resolution</i>	Faculty 03: 16.03.2009	President: 01.04.2009	Summer semester 2009
<i>Third amendment resolution</i>	Faculty 03: 16.03.2009	President's Office: 25.03.2014	Winter semester 2009/2010
<i>Fourth amendment resolution</i>	Faculty 03: 09.06.2010	President's Office: 14.07.2010	Winter semester 2010/2011
<i>Fifth amendment resolution</i>	Faculty 03: 13.10.2011	President's Office: 08.11.2011	10.11.2011
<i>Sixth amendment resolution</i>	Faculty 03: 23.11.2011	President's Office: 17.01.2012	Winter semester 2011/2012
<i>Seventh amendment resolution</i>	Faculty 03: 22.05.2013	President's Office: 18.06.2013	Winter semester 2013/2014

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Supplementing the General Regulations for modular and multi-stage study programmes (AIB) at JLU of 21 July 2004 (Official Gazette No 40 of 4 October 2004), Faculty 03 – Social Sciences and Cultural Studies of Justus Liebig University Giessen (JLU) has adopted the following Special Regulation.

Article 1 (Article 1(1) of the General Regulations)

The Bachelor's study programme in Social Sciences leads to a professional qualification (degree) and lasts six semesters.

Article 2 (Article 1(2) of the General Regulations)

The programme conveys the basic principles and key research findings in sociology and political science and trains students in the use of empirical and statistical methods. Students are expected to learn how to independently assimilate and critically assess theories and methods in social science and to independently conduct theoretical, empirical and practical studies. The study programme aims, among other things, to promote students' powers of judgement, their expressive, communication and teamworking abilities as well as the ability to analyse social matters critically. It includes a compulsory practical placement (internship) and a teaching research project, in which students can try out and expand the specialist knowledge and qualifications acquired during the study programme in different fields of application, the aim being to facilitate their transition to professional life.

Article 3 (Article 2 of the General Regulations)

On successful completion of the study programme, Faculty 03 – Social Sciences and Cultural Studies of Justus Liebig University Giessen shall award the degree of Bachelor of Arts.

Article 4 (Article 5 of the General Regulations)

The modules are described in Annex 2.

Article 5 (Article 5(4) and Article 8 of the General Regulations)

Within the modules, admission to specific courses can be made dependent on successful completion of the intra-module examinations. The relevant rules are given in the module descriptions (Annex 2).

Article 6 (Article 6(1) of the General Regulations)

The Bachelor's study programme in Social Sciences consists of 15 modules, including the thesis module.

Article 7 (Article 6(1) of the General Regulations)

(1) The modules in the programme are worth 10-16 credit points (Annex 2).

(2) The scope of the modules is:

- 16 credit points (Modules M1, M2)
- 14 credit points (Modules M11, M12, M13)
- 12 credit points (Modules M10, M14, M15)
- 10 credit points (Modules M3-M9)

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Article 8 (Article 9(1), first sentence, of the General Regulations)

Students must take part in a professional work placement (internship) in Module M10. Further details are stipulated in the Internship Regulation (Annex 3).

Article 8 (Article 7 of the General Regulations)

- (1) Admission to module examinations is conditional upon regular attendance at the sessions and courses planned and conducting during any one semester. This rule does not apply to lectures.
- (2) If more than half the sessions planned and conducted during any one semester are missed, the course must be repeated.
- (3) Students are admitted to the examination before the end of the semester tuition period in accordance with the rules in paragraphs 1 and 2.

Article 9 (Article 10(1), first sentence, and Article 34 of the General Regulations)

- (1) The type of examination (during or at the end of a module) is, in each case, specified in the module descriptions in Annex 2.
- (2) The rules for the compensatory examination are specified in the module descriptions (Annex 2).
- (3) If the module is failed, a repeat examination is held on the material and skills covered in the entire module. The repeat examination may take the form of a written examination (lasting at least 120 and no more than 180 minutes) or an oral examination (at least 30 and no more than 60 minutes). Further details are given in the module description.
- (4) Up to four failed modules of the student's choice may each be repeated twice.

Article 10 (Article 10(1), third sentence, of the General Regulations)

The grading procedures (percentage shares) are set forth in the module descriptions in Annex 2. The examination performance is evaluated in accordance with Articles 28 and 29 of the General Regulations.

Article 11 (Article 10(3), first sentence, of the General Regulations)

- (1) The types of examinations are: oral examination, written examination, seminar paper with development, independent written work, presentation, information extract, short written examination, take-home test, essay, review, literature research, record of learning, study diary, seminar record, seminar report. Two types of examination may be combined. In the case of various types of examination, care must be taken to ensure that the underlying workload is identical. The type of examination is announced at the start of each course.
- (2) A written examination shall last at least 45 minutes and no more than 120 minutes.
- (3) An oral examination shall last at least 15 minutes and no more than 30 minutes.
- (4) A piece of independent written work may cover no more than 12 pages in the basic modules (M1 – M10) and no more than 15 pages in the subject modules (M11, M12, M13).
- (5) A write-up of project work comprises the application of previously studied methods to a problem from the subject area covered in a module and the oral presentation and/or written elaboration of the results.
- (7) Presentations, independent written work, seminar-style presentations and write-ups of project work in the form of group work may also be accepted if, by indicating sections, page numbers or other objective criteria, the contribution to be assessed as the individual candidate's examination performance can be clearly separated off, is clearly distinguishable and appraisable and fulfils the requirements of paragraphs 4 and 5.

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Article 12 (Article 11(1), first and second sentences, of the General Regulations)

(1) The programme structure is described in Annex 1.

(2) The Bachelor's study programme in Social Sciences is divided into a three-semester study phase comprising the basic modules and a three-semester study phase comprising the subject modules. The basic modules cover core areas of political science and sociology. The subject modules go into the subject-related contents in greater depth. Students must take two of the subject modules on offer (M11, M12, M13); a subject module may be replaced by acquiring 14 credit points in modules from neighbouring disciplines. The students themselves determine the selection of the two compulsory subject modules. Students are free to determine the sequence in which the subject modules in semesters 4, 5 and 6 are taken.

(3) In parallel with the basic and subject modules, method modules (M5, M6, M7, M8) enable students to acquire the basic skills and techniques of empirical study and the practically oriented modules (M9, M10) equip them with relevant practical competences (IT, practical professional experience, planning and conducting research).

Article 13 (Article 12(1), first sentence, of the General Regulations)

The standard duration of the Bachelor's programme is six semesters.

Article 14 (Article 12(3) of the General Regulations)

(1) Participation in modules M11 – M13 is conditional upon obtaining a pass in modules M1 to M7a as well as M9 and M10 (internship preparation and internship).

(2) The Examination Board shall determine appropriate regulations for part-time studies.

Article 15 (Article 13 of the General Regulations)

The Bachelor's programme in Social Sciences begins at the start of each winter semester.

Article 16 (Article 20(3) of the General Regulations)

Students must present their transcripts of records when registering for the thesis module.

Article 17 (on Article 23(1), first sentence, of the General Regulations)

(1) When students register for a module, they are automatically registered for the examinations in that module.

(2) Students who register for the Bachelor's programme in Social Sciences are automatically registered for the first semester modules. They must register for the modules in all further semesters no later than in the last week of the preceding semester.

Article 18 (Article 25(2) of the General Regulations)

The examinations generally take the form of individual examinations. Two up to a maximum of three candidates may submit a joint written application for a group examination to the Examination Board. The Chair of the Examination Board takes the decision in consultation with the examiner. The group examination shall last no more than 90 minutes.

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Article 19 (Article 26(4) of the General Regulations)

Subject to application by the examinee, the thesis may be written in English if the corresponding evaluation can be provided.

Article 20 (Article 26(5) of the General Regulations)

The time allowed for writing the thesis is three months. The thesis topic is proposed to the Examination Board by an authorised examiner and issued by the Examination Board.

Article 21 (Article 26(6) of the General Regulations)

The thesis topic may be rejected once up to eight weeks following its issue, with a factual reason being given in writing. Following rejection, a new topic shall be issued immediately in accordance with Article 20 and may not be rejected.

Article 22 (Article 31(1) of the General Regulations)

(1) The overall grade is calculated by dividing the total weighted module grades (grade for each module multiplied by the credit points allocated to the module) by the total number of credit points excluding the module M10.

(2) Students may decide not to have whole modules worth a maximum of 42 credit points included in the calculation of the overall grade (to have them excluded). A maximum of two modules from the method modules M5 - M8 and a maximum of one module from the subject modules M11 - M13 may be excluded. A pass must have been obtained in the excluded modules. The transcript of records will contain information on how the overall grade was calculated.

(3) The grade for the thesis module is multiplied by three before being included in the calculation.

Article 23 (Article 32 of the General Regulations)

A table of the examination performance shall be drawn up in German and in English for each student and shall contain the titles of the modules, the dates of the examinations, the grades for the oral examinations, and the title of the thesis.

Article 24 (Article 33, second sentence, of the General Regulations)

After obtaining the consent of the examiner and the Examination Board, records relating to intra-module examinations may be viewed for a period of six weeks from the end of the examination.

Article 25 (Article 34(4) of the General Regulations)

The Examination Board shall notify students of the examination dates and repeat examination dates at the start of a semester.

Article 26 (Article 39(2) of the General Regulations)

(1) Courses in the *Diplom* study programme and modules in the Bachelor's programme are provided in accordance with the table in Annex 4.

If courses in the Bachelor's modules correspond to individual courses in the *Diplom* study programme, the obligation to provide special courses for the *Diplom* study programme is waived.

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(2) All examinations in the *Diplom* study programme in Social Sciences must be taken during the standard period for completion of the basic and main studies; for the intermediate *Diplom* this means at the latest before the winter semester 2009/2010 and for the *Diplom* at the latest before the winter semester 2011/2012. For attested part-time studies or in cases of hardship, appropriate rules shall be determined by the Examination Board.

(3) In accordance with this Regulation, first semester modules will be available for the first time in the winter semester 2006/2007, for the second time in the summer semester 2007, for the third time in the winter semester 2007/2008, for the fourth time in the summer semester 2008, for the fifth time in the winter semester 2008/2009 and for the sixth time in the summer semester 2009.

Article 27 (Article 40 of the General Regulations)

(1) This Regulation shall enter into force after publication.

At the same time the following regulations shall cease to apply:

- The *Diplom* Examination Regulations for the study programme in Social Sciences leading to a *Diplom* in Social Sciences of 11 July 1984 (last amended on 18 April 1990; Official Journal of 14 December 1990),
- The provisions of the Examination Regulations for the *Magister* examination of 29 November 2000 (Official Gazette of 5 March 2001, p 997), insofar as they affect the main subject in question, for the following subjects:
 - Political Science (Study Regulations of 30 April 1997; Official Gazette No 28 of 14 July 1997),
 - Sociology (Study Regulations of 7 February 2001; Official Gazette No 7 of 17 February 2003).

Their rules shall continue to apply for students who enrolled in this subject in the summer semester 2006 and continue their studies in the winter semester 2006/07.

(2) Students who enrolled in the study programme in the summer semester 2010 may choose whether they wish to complete the study programme in accordance with the previous rules or in accordance with the rules of the fourth amendment resolution. Students must inform the Chair of the Examination Board by 31 December 2010 of their decision, which is binding.

Giessen, 19 July 2006

Prof. Dr. Klaus Fritzsche

Dean of Faculty 03 – Social Sciences and Cultural Studies