

## Mitteilungen der Justus-Liebig-Universität Gießen

**7.35.04 Nr. 1**

Special Regulation for the Bachelor's programme in History and Cultural Studies

### Special Regulation for the Bachelor's programme History and Cultural Studies in Faculty 04 – History and Cultural Studies and Faculty 03 – Social Sciences and Cultural Studies

**Version information**

Nineteenth amended version: passed in the Faculty Council of Faculty 04 on 17 December 2014 and 4 February 2015; approved by the President's Office on 21 April 2015; enters into force in the winter semester 2015/2016.

**Tabular presentation of the version information**

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<i>Eighth amendment resolution</i>	Faculty 03: 15.12.2010	President's Office: 22.06.2011
<i>Ninth amendment resolution</i>	Faculty 04: 16.02.2011	President's Office: 08.03.2011
<i>Tenth amendment resolution</i>	Faculty 04: 15.12.2010 and 15.03.2011	President's Office: 29.03.2011
<i>Eleventh amendment resolution</i>	Faculty 04: 09.02.2011	President's Office: 10.05.2011
<i>Twelfth amendment resolution</i>	Faculty 04: 22.06.2011	President's Office: 19.07.2011
<i>Thirteenth amendment resolution</i>	Faculty 04: 25.01.2012	President's Office: 20.03.2012
<i>Fourteenth amendment resolution</i>	Faculty 04: 09.02.2011 and 04.10.2012	President's Office: 22.10.2012
<i>Fifteenth amendment resolution</i>	Faculty 03: 22.05.2013	President's Office: 18.06.2013
<i>Sixteenth amendment resolution</i>	Faculty 04: 17.07.2013	President's Office: 18.09.2013
<i>Seventeenth amendment resolution</i>	Faculty 03: 19.06.2013	President's Office: 25.03.2014
<i>Eighteenth amendment resolution</i>	Faculty 03: 17.07.2013	President's Office: 25.03.2014
<i>Nineteenth amendment resolution</i>	Faculty 04: 17.12.2014 and 04.02.2015	President's Office: 21.04.2015

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## Contents

Version information .....	1
Tabular presentation of the version information .....	1
Article 1 (Articles 1(1), 5(1), 6(1) and 12(1) of the General Regulations).....	3
Article 2 (Article 2 of the General Regulations) .....	3
Article 3 (Article 3 (1) of the General Regulations) .....	3
Article 4 (Articles 1(1), 5(1), 6(1) and 12(1) of the General Regulations).....	3
Article 5 (Article 5(2) of the General Regulations) .....	3
Article 5a (Article 7 of the General Regulations).....	4
Article 6 (Article 9(1) of the General Regulations) .....	4
Article 7 (Article 10(1) and (3) of the General Regulations).....	4
Article 8 (Article 10(1) of the General Regulations) .....	4
Article 9 (Article 11(1), fourth sentence, of the General Regulations) .....	4
Article 10 (Article 13 of the General Regulations) .....	4
Article 11 (Article 20(1) of the General Regulations) .....	5
Article 12 (Article 20(3) of the General Regulations) .....	5
Article 13 (Article 25(2) of the General Regulations) .....	5
Article 14 (Article 25(5), second sentence, of the General Regulations) .....	5
Article 15 (Article 26(1) of the General Regulations) .....	5
Article 16 (Article 26(4) of the General Regulations) .....	5
Article 17 (Article 26(5) of the General Regulations) .....	5
Article 18 (Article 26(6) of the General Regulations) .....	5
Article 19 (Article 30(2), second sentence, of the General Regulations) .....	5
Article 20 (Article 31(1) of the General Regulations) .....	6
Article 21 (Article 33, second sentence, of the General Regulations).....	6
Article 22 (Article 34(4) of the General Regulations) .....	6
Article 23 (Article 34(4) of the General Regulations) .....	6
Article 24 (Article 39(1) of the General Regulations) .....	7
Article 25 (Article 39(1) of the General Regulations) .....	7
Article 26 (Article 40 of the General Regulations) .....	7

Special Regulation for the Bachelor's programme in History and Cultural Studies		7.35.04 No 1	p. 3
---	--	--------------	------

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Supplementing the General Regulations for modular and multi-stage study programmes (AIB) at JLU of 21 July 2004, Faculty 03 (Social Sciences and Cultural Studies) and Faculty 04 (History and Cultural Studies) of Justus Liebig University Giessen (JLU) have adopted the following Special Regulation.

The Faculties undertake to supplement, amend or rescind this Regulation only by means of harmonised resolutions.

### **Article 1 (Articles 1(1), 5(1), 6(1) and 12(1) of the General Regulations)**

The Bachelor's study programme in History and Cultural Studies leads to a first professional qualification (degree) and lasts six semesters.

(2) The study programme comprises

1. a first main subject worth 80 credit points;
2. a second main subject worth 70 credit points;
3. a thesis module in the first main subject worth 12 credit points;
4. a practical placement module in the first main subject generally worth 12 credit points (max. 12, min. 6 credit points);
5. attendance at modules in interdisciplinary skills generally worth 6 credit points (min. 6, max. 12 credit points). The total credit points from the practical placement and interdisciplinary skills must be 18.

(3) As decided by the student and depending on the subjects on offer, the second main subject may be replaced by a first subsidiary subject worth 40 credit points and a second subsidiary subject worth 30 credit points.

(4) Annex 4 lists subjects that can be studied and their possible status as the first or second main subject or the first or second subsidiary subject in the study programme. It also gives the rules governing subject combinations.

### **Article 2 (Article 2 of the General Regulations)**

On successful completion of the study programme, Faculties 03 and 04 at Justus Liebig University Giessen shall award a Bachelor of Arts degree, with the Faculty responsible for the first main subject giving the title of the degree.

### **Article 3 (Article 3 (1) of the General Regulations)**

Criteria for admission to the individual subjects, the type of certification and the type and date of certification during the study programme are set forth in Annex 3 "Admission criteria".

### **Article 4 (Articles 1(1), 5(1), 6(1) and 12(1) of the General Regulations)**

The programme structure for the subjects concerned with the number, extent and required sequence of the compulsory modules for each subject is presented in Annex 1. The modules are described in Annex 2.

### **Article 5 (Article 5(2) of the General Regulations)**

If a module description stipulates that participation in one module is dependent on another module, it is sufficient for students to have registered for the examination in the module in question and not to have withdrawn from the module in accordance with Article 23 of the General Regulations.

Special Regulation for the Bachelor's programme in History and Cultural Studies		7.35.04 No 1	p. 4
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### **Article 5a (Article 7 of the General Regulations)**

This ruling applies only to modules offered by Faculty 04, the Institute of Art Education and the Institute of Music Education and Musicology.

- (1) Admission to the module examination is conditional upon full attendance at all sessions and courses planned and conducting during any one semester. This rule does not apply to lectures.
- (2) Non-attendance at up to two sessions does not affect entitlement to be admitted to the examination.
- (3) If more than two and up to half the sessions planned and conducted during any one semester are missed, compensatory achievements for each additional missed session must be used to maintain the entitlement to be admitted to the examination. The teaching staff shall determine the type and scope of the compensatory achievements.
- (4) Students are admitted to the examination before the end of the semester tuition period in accordance with the rules in paragraphs 1-3.

### **Article 6 (Article 9(1) of the General Regulations)**

- (1) Students must take part in a professional work placement (internship). Further details are stipulated in the description of the practical placement module and the Internship Regulation (Annex 5).
- (2) Both students and professors may suggest professional internships in cooperation with external employers.
- (3) The practical placement module is worth 12 credit points. In individual cases and if requested by the Chair of the Internship Committee, the number of credit points may be reduced to 6, provided that it can be demonstrated that no placement can be found for the full number of credit points or if the programme structure for a first main subject makes provision for this. Credit points that are not gained in a practical placement must be carried over to Interdisciplinary Skills. A total of 18 credit points must be acquired in Interdisciplinary Skills and the practical placement (internship).

### **Article 7 (Article 10(1) and (3) of the General Regulations)**

The type of examination (during or at the end of a module) is, in each case, specified in the module descriptions (Annex 2). In modules from Faculty 04, whose module part grades are not offset, the grade for the compensatory examination is offset against the grade for the first attempt. In modules from Faculty 04, whose module part grades are offset, the grade for the compensatory examination is considered to be the final module grade.

### **Article 8 (Article 10(1) of the General Regulations)**

The grading procedure is stipulated in the module descriptions (Annex 2). The examination performance shall be evaluated in accordance with Articles 28 and 29 of the General Regulations.

### **Article 9 (Article 11(1), fourth sentence, of the General Regulations)**

Before students make a conclusive decision regarding the specialisations – if listed – subject-related advice is provided in the subject areas. Students must attend a subject-related advisory session before deciding on their specialisations. The specialisation is dependent on approval by the Chair of the Examination Board. For standard decisions, the Chair of the Examination Board may delegate this task to specific academic advisers.

### **Article 10 (Article 13 of the General Regulations)**

The study programme may only be started in the winter semester.

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### **Article 11 (Article 20(1) of the General Regulations)**

When students register for the thesis module, they must provide the following documentary evidence:

- Fulfilment of all admission criteria for all subjects chosen (Annex 3);
- In the first main subject, successful attendance at 2/3 of the modules from the first to fifth semesters in accordance with the programme structure and a first examination attempt in all other modules from the first to fifth semesters, apart from one module, in accordance with the programme structure;
- Completion of the practical placement module;
- In the second main subject or its equivalent pursuant to Article 1(3), successful attendance at 2/3 of the modules from the first to fifth semesters in accordance with the programme structure and a first examination attempt in all other modules from the first to fifth semesters, apart from one module, in accordance with the programme structure;

Exceptions are determined by the Examination Board.

### **Article 12 (Article 20(3) of the General Regulations)**

Students must present their transcripts of records when registering for the thesis module.

### **Article 13 (Article 25(2) of the General Regulations)**

An oral examination shall last at least 15 minutes and no more than 45 minutes per examinee.

### **Article 14 (Article 25(5), second sentence, of the General Regulations)**

A written examination shall last no less than 45 minutes and no more than 120 minutes.

### **Article 15 (Article 26(1) of the General Regulations)**

The thesis is part of a thesis module. A grade of at least 4.0 must be awarded for the thesis.

### **Article 16 (Article 26(4) of the General Regulations)**

Subject to application by the examinee and approval by the Examination Board, the thesis may be written in English provided that its evaluation can be ensured.

### **Article 17 (Article 26(5) of the General Regulations)**

The thesis topic shall be issued by the Examination Board at the end of the fifth semester at the earliest. The time allowed for writing the thesis is three months.

### **Article 18 (Article 26(6) of the General Regulations)**

The thesis topic may be rejected once within a period of up to four weeks following its issue.

The criterion for rejecting the thesis topic is that unforeseen difficulties in gathering material have arisen and have been documented. Following rejection, a new topic shall be issued immediately and may not be rejected.

### **Article 19 (Article 30(2), second sentence, of the General Regulations)**

Students shall achieve a pass in the study programme if they obtain a pass in all compulsory modules for all subjects studied in the programme structure.

Special Regulation for the Bachelor's programme in History and Cultural Studies		7.35.04 No 1	p. 6
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## **Article 20 (Article 31(1) of the General Regulations)**

(1) The practical placement module and the Interdisciplinary Skills modules are evaluated as "passed" or "failed" and only graded on request by the student.

(2) The practical placement module and the Interdisciplinary Skills modules do not count towards the overall grade for the study programme.

(3) The overall grade is calculated as follows:

1. A total result is first calculated for each subject in accordance with Article 1(2-4) excluding the thesis module. To that end, the grades for all modules to be graded are multiplied by the credit points allocated to the module (weighted module grades) to give the total of the weighted module grades.

1a. In derogation from the above, the total result in Historical Journalism is formed by:

- multiplying the grade for the practical module Specialist Journalism I by the credit points allocated to the module and additionally by a factor of 0.25 (weighted module grade);
- multiplying the grade for the practical module Specialist Journalism II by the credit points allocated to the module and additionally by a factor of 0.4 (weighted module grade); and
- by multiplying the grade for each of all other modules by the credit points allocated to the module (weighted module grades).

The total of the weighted module grades for Specialist Journalism are multiplied by a factor of 1.346.

1b. In derogation from the above, the total result in History, if studied as the first main subject, is formed by multiplying the grades from all modules by the credit points allocated to the module (weighted module grades) to give the total of the weighted module grades. The reading module does not count towards the overall grade in the subject.

The total of the weighted module grades for History as the first main subject is multiplied by a factor of 1.143.

2. The weighted grade for the thesis module is calculated by multiplying the grade by 24.

3. The overall grade for the study programme is calculated by adding together the total results for the subjects pursuant to No 1 above and the weighted grade for the thesis module pursuant to No 2 above and dividing the result by 174.

## **Article 21 (Article 33, second sentence, of the General Regulations)**

On request to the Examination Board, records relating to an intra-module examination may be viewed within a period of six months from the end of the examination.

## **Article 22 (Article 34(4) of the General Regulations)**

(1) The Examination Board shall announce the examination dates and repeat examination dates no later than at the start of the semester.

2. Failed examinations must generally be repeated in the first examination cycle following the failure. Registration is made through the Examination Board, which also announces the date of the examination.

3. In exceptional cases, the Chair of the Examination Board can make appropriate rules.

## **Article 23 (Article 34(4) of the General Regulations)**

(1) A subject pursuant to Article 1(2-4) has been conclusively failed if, after all retake opportunities have been exhausted, a compulsory module has been conclusively failed. This means that studies of this subject in its previous format pursuant to Article 1(2-4) cannot be continued.

(2) If paragraph 1 applies, students may change their subject combination once by selecting a subject that they have not previously studied to replace the failed subject.

Special Regulation for the Bachelor's programme in History and Cultural Studies		7.35.04 No 1	p. 7
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(3) If paragraph 1 applies, students may, alternatively to the rule in paragraph 2, change the subject combination once so that the format of the conclusively failed subject is changed. The conclusively failed module may not be a compulsory module in the new format of the subject. One of the previously studied subjects may be changed for a format with a higher number of credit points. The modules previously completed in the subject are credited to the required modules in the new status of the subject.

(4) If the combination is changed pursuant to paragraph 3, alternatively to the third sentence, a subject that has not previously been studied may be chosen.

(5) If the combination of subjects is changed later than in the third semester of the study programme, students are required to attend a subject-related advisory session. The Chair of the Examination Board is responsible for organising this session.

### **Article 24 (Article 39(1) of the General Regulations)**

(1) Students who began studying at Justus Liebig University Giessen in accordance with the Examination Regulations for the *Magister* before this Regulation entered into force may choose whether to complete their studies in accordance with the previous rules or to transfer to the Bachelor's programme.

### **Article 25 (Article 39(1) of the General Regulations)**

(1) Courses in the *Magister* study programme and modules in the Bachelor's programme are provided as follows: in the winter semester 2007/08, courses are run for the first semester; in the summer semester 2008, courses are run for the second semester; in the winter semester 2008/9, courses are run for the first and third semesters; and so on. All courses are modular.

(2) If courses in the Bachelor's modules correspond to individual courses in the *Magister* study programme, the obligation to provide special courses for the *Magister* study programme is waived.

### **Article 26 (Article 40 of the General Regulations)**

This Regulation shall enter into force on the day following publication. At the same time the Study Regulations for the subjects in Faculties 03 and 04 in the *Magister Artium* study programme shall cease to apply. Their rules shall continue to apply for students who have not taken advantage of the option provided in Article 24 (Article 39(1) of the General Regulations).

Giessen, 4 February 2008

Prof. Dr. Athina Lexutt

Dean of the Faculty of History and Cultural Studies

Giessen, 4 February 2008

Prof. Dr. Klaus Fritzsche

Dean of the Faculty of Social Sciences and Cultural Studies

#### Annexes

Programme structures

Module descriptions

Admission criteria

Available subjects, possible status in the study programme and combination rules

Internship Regulation