



**Mitteilungen der  
Justus-Liebig-Universität Gießen**

**7.35.05 No 2**

Special Regulation for the Bachelor's programme in  
Modern Languages, Cultures and Business Studies

**Special Regulation for the Bachelor's programme in  
Modern Languages, Cultures and Business Studies  
in Faculty 05 – Language, Literature, Culture –  
leading to the degree of Bachelor of Arts  
of 10 July 2007 in the version of 20 May 2009**

**Version information**

Seventh amended version: passed in the Faculty Council on 3 July 2015; approved by the President's Office on 14 September 2015; enters into force on 16 September 2015.

**Tabular presentation of the version information**

	Resolution	Approval	Entry into force
<i>Regulation</i>	Faculty: 10.07.2007 and 20.05.2009	President 29.07.2009	Winter semester 2007/08
<i>First amendment</i>	Faculty: 16.06.2010	President's Office: 14.07.2010	Winter semester 2010/11
<i>Second amendment</i>	Faculty: 09.02.2010 and 11.03.2011	President's Office: 29.03.2011	Winter semester 2011/12
<i>Third amendment</i>	Faculty 15.06.2011	President's Office: 19.07.2011	21.07.2011
<i>Fourth amendment</i>	Faculty: 15.12.2010	President's Office: 26.09.2011	Summer semester 2012
<i>Fifth amendment</i>	Faculty: 20.08.2012	President's Office: 22.10.2012	Winter semester 2012/13
<i>Sixth amendment</i>	Faculty: 05.02.2014	President's Office: 25.03.2014	Winter semester 2014/15
<i>Seventh amendment</i>	Faculty: 03.07.2015	President's Office: 14.09.2015	16.09.2015

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Supplementing the General Regulations for modular and multi-stage study programmes at JLU of 21 July 2004 (Official Gazette p. 2154), Faculty 05 – Language, Literature, Culture of Justus Liebig University Giessen has approved the following Special Regulation.

### **Article 1 (Article 1(1) and Article 11 of the General Regulations)**

(1) The Bachelor's study programme in Modern Languages, Cultures and Business Studies leads to a first professional qualification (degree) and lasts six semesters.

(2) The following subjects from Faculty 05 form part of the Bachelor's programme:

- a) English Studies/English;
- b) Bohemian Studies/Czech;
- c) Gallo-Roman Studies/French;
- d) Spanish Studies/Spanish;
- e) Portuguese Studies/Portuguese;
- f) Polish Studies/Polish;
- g) Russian Studies/Russian;
- h) South Slavonic Studies/Bosnian, Croatian, Serbian;
- i) Ukrainian Studies/Ukrainian.

(3) Faculty 02 – Economics and Business Studies participates in the study programme through the subsidiary subject of Economics and Business Studies.

(4) The main and the first and second subsidiary subjects and the possible subject combinations, as listed in Annex 4, may be chosen from the subjects in paragraphs 2 and 3.

(5) The study programme comprises the following:

A first main subject (80 credit points), in which the thesis (10 credit points) is written, a first and a second subsidiary subject (40 credit points each) and Interdisciplinary Skills (10 credit points).

(6) The criteria for admission to the subjects included in the study programme are specified in Annex 3.

### **Article 2 (Article 1(2) of the General Regulations)**

(1) The programme conveys the basic principles and key research findings in the chosen foreign language subjects and in the special subject of Economics and Business Studies.

(2) The study programme is intended to train the students' ability to make scholarly judgements, their expressive and communicative skills in the chosen language and their ability to work in a team.

(3) The Bachelor's examination is intended to determine whether the candidate has acquired the subject knowledge as well as the practical language skills and qualifications needed to move into professional practice and has the ability to apply philological and academic findings and methods independently and to link them together in professional practice in such a way as to achieve a positive advantage.

(4) By combining academic competence in language, literature and culture with foreign languages and business studies, this study programme equips students for employment in business companies. Graduates are also equipped to study at JLU for a Master's degree in Modern Languages, Cultures and Business Studies, which expands on the Bachelor's programme.

(5) The third year of study includes a semester abroad in which students are expected to become extensively familiar in the local socio-cultural context with a reference culture that is relevant to their main and/or subsidiary foreign language subject and thus develop intercultural and linguistic competences. If students are able to provide evidence that, although every effort has been made, they have been unable to find a non-fee-paying place at a university in the targeted linguistic area and they cannot reasonably be expected to fund the place themselves or if they cannot reasonably be expected to complete a semester abroad for other important substantiated reasons, the Chair of the Examination Board may waive the need to complete a semester abroad. Students must complete the modules intended for the semester abroad at JLU. Students must reach an agreement with the Chair of the Examination Board as to how key components of the special competences expected to be obtained during the semester abroad can be acquired.

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### **Article 3 (Article 2 of the General Regulations)**

On successful completion of the study programme, Faculty 05 – Language, Literature, Culture of Justus Liebig University Giessen shall award the degree of *Bachelor of Arts* (BA) in Modern Language, Cultures and Business Studies.

### **Article 4 (Articles 5 and 8 of the General Regulations)**

- (1) The modules are described in Annex 2, the module handbook.
- (2) Within the modules, admission to specific courses can be made dependent on successful completion of the intra-module examinations. The relevant rules are given in the module descriptions for the different subjects.

### **Article 5 (Article 6 of the General Regulations)**

- (1) The Bachelor's study programme is worth a total of 180 credit points.
- (2) The Bachelor's study programme consists of 20 modules, including the thesis module and excluding the area of interdisciplinary skills.
- (3) Each module in the main and subsidiary foreign language subjects is worth 10 credit points.
- (4) The main subject shall comprise eight modules (80 credit points) and the thesis module (10 credit points).
- (5) The subsidiary subject shall comprise four modules (40 credit points).
- (6) The subsidiary subject in the field of Economics and Business Studies is worth 40 credit points. Further details are stipulated in the Subsidiary Subject Regulation of Faculty 02 ([MUG 7.35.NF.02](#)).
- (7) For the purpose of training students in interdisciplinary skills, credit points must be gained in freely chosen modules worth 10 credit points from Interdisciplinary Skills. Evidence of having achieved this may not include Interdisciplinary Skills modules which are intended to cover the contents or to lead to the acquisition of skills covered in compulsory modules or from compulsory elective modules that count towards the overall grade pursuant to Article 20. Interdisciplinary Skills modules are assessed and not graded.
- (8) The thesis must be written in the main subject.
- (9) Students must complete a practical placement worth 8 credit points. Details are covered in a module description and an Internship Regulation. Students can count the practical placement towards the Interdisciplinary Skills modules.

### **Article 5a (Article 7 of the General Regulations)**

- (1) Admission to the module examination is conditional upon full attendance at all tuition sessions and courses planned and conducting during any one semester. This rule does not apply to lectures.
- (2) Non-attendance at up to three tuition sessions does not affect entitlement to be admitted to the examination.
- (3) If more than three and up to half the number of tuition sessions planned and conducted during any one semester are missed, compensatory achievements for each additional missed session must be used to maintain the entitlement to be admitted to the examination. The teaching staff shall determine the type and scope of the compensatory achievements.
- (4) Students are admitted to the examination before the end of the semester tuition period in accordance with the rules in paragraphs 1-3.

### **Article 6 (Article 9 of the General Regulations)**

- (1) The semester abroad pursuant to Article 2(5) may be arranged through internal university procedures in the individual subjects or on the student's own initiative. In each individual case, a preparatory and advisory discussion must be held with a specialised subject adviser.

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(3) During the semester abroad, students are expected to achieve a performance record that can count towards modules in this study programme worth 16-20 credit points.

(4) If they are relevant, the performance achievements at the foreign university can be recognised as equivalent achievements in corresponding thematic modules in the main, subsidiary and/or special subject. The modules are evaluated in accordance with Article 29 of the General Regulations. The Examination Board shall provide further details of the recognition procedure in an appropriate manner.

### **Article 7 (Article 10(1), first sentence, of the General Regulations)**

(1) The type of examination (during or at the end of a module) is, in each case, specified in the module description.

(2) If the module examination comprises all intra-module examinations or a combination of intra-module examinations and a final module examination and if the overall result is a fail, students are required to take a compensatory examination in accordance with Article 10(1), second to fifth sentences, of the General Regulations. The form of the compensatory examination is specified in the module descriptions.

(3) The grade for the compensatory examination is calculated, with the exception of the modules from Faculty 02, from the grade for the first examination and the grade for the compensatory examination, each of which has an equal value.

### **Article 8 (Article 10(1), third sentence, of the General Regulations)**

The grading procedure is stipulated in the module descriptions in Annex 2, the module handbook. The examination performance shall be evaluated in accordance with Articles 28 and 29 of the General Regulations.

### **Article 9 (Article 10(3), first sentence, of the General Regulations)**

(1) Examinations may take the form of oral examinations, vivas, written examinations, independent written work, project reports, seminar papers, presentations and portfolios.

(2) A written examination shall last at least 45 minutes and no longer than 90 minutes.

(3) An oral examination shall last at least 15 minutes and no more than 20 minutes per examinee. Two or more candidates up to a maximum of four may submit a joint written application for a group examination to the Examination Board. The Chair of the Examination Board takes the decision in consultation with the examiner.

(4) A presentation shall be based on a written paper on a topic from the material covered in one module. The oral presentation shall last at least 15 minutes and no more than 30 minutes. The written paper shall cover no fewer than 8 pages and no more than 15 pages.

(5) A piece of independent written work consists of the written development of a topic from the material covered in one module. A piece of independent written work shall cover at least 15 and no more than 25 pages. The maximum time allowed for writing a piece of independent work is six weeks from the end of the semester tuition period in which the work was issued.

(6) A project report documents the planning, conduct and analysis of an academic project. The same restrictions regarding length apply as for pieces of independent work in paragraph 5. The maximum time allowed for completing portfolios and project reports is six weeks from the end of the lecture period.

(7) Presentations, written papers and project work in the form of group work may also be accepted if, by indicating sections, page numbers or other objective criteria, the contribution to be assessed as the examination performance of the individual candidates can be clearly separated off, is clearly distinguishable and appraisable and fulfils the requirements of paragraphs 4 to 6.

(8) The course tutor shall be responsible for determining the exact presentational structure of written work.

(9) The form of the examinations is stipulated in the relevant module descriptions.

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### **Article 10 (Article 11(1), first and second sentences, of the General Regulations)**

The programme structure is described in Annex 1.

### **Article 11 (Article 12(3) of the General Regulations)**

For recognised part-time students, individually adjusted programme structures shall be drawn up in the course of the subject-related advisory discussion(s).

### **Article 12 (Article 13 of the General Regulations)**

The study programme may only be started in the winter semester.

### **Article 13 (Article 20(3) of the General Regulations)**

Students must present their transcripts of records when registering for the thesis module. A pass must have been attained in the first to fourth semester modules according to the programme structure, with the exception of one module.

### **Article 14 (Article 23(1), first sentence, of the General Regulations)**

(1) When students register for a module, they are automatically registered for the examinations in that module.

(2) Students must register for the modules in the first semester no later than the second week of the first semester courses; for the modules of all further semesters, they must register no later than the last week of the preceding semester.

### **Article 15**

*Deleted*

### **Article 16 (Article 26(4) of the General Regulations)**

Subject to agreement with the examiners, the thesis may be written in a language other than German if the corresponding evaluation can be provided.

### **Article 17 (Article 26(5) of the General Regulations)**

The time allowed for writing the Bachelor's thesis is 12 weeks. For good cause, the Examination Board may extend the time allowance by up to 4 weeks. The topic of the Bachelor's thesis shall be issued by the Examination Board in consultation with the examiner.

### **Article 18 (Article 26(6) of the General Regulations)**

The Bachelor's thesis topic may be rejected once up to four weeks following its issue, with a factual reason being given in writing. Following rejection, a new topic shall be issued immediately and may not be rejected.

### **Article 19 (Article 30(2), second sentence, of the General Regulations)**

Students shall achieve a pass in the study programme if they obtain a pass in all compulsory modules for the chosen main and subsidiary subjects as well as for the special subject of Economics and Business Studies and 180 credit points have been obtained.

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## **Article 20 (Article 31(1) of the General Regulations)**

The overall grade is calculated from the arithmetic average of the module grades – with the exception of the modules pursuant to Article 5(8) – with the grade for the thesis module being tripled.

## **Article 21 (Article 32 of the General Regulations)**

A table of the examination performance shall be drawn up in German and in English for each student and shall contain the titles of the modules, the dates of the examinations, the grades for the module examinations, the overall grade and the title of the Bachelor's thesis.

## **Article 22**

*Deleted*

## **Article 23 (Article 34(4) of the General Regulations)**

The Examination Board shall notify students of the examination dates and repeat examination dates at the start of a semester.

## **Article 24 (Article 39(1) of the General Regulations)**

Modules in accordance with this Regulation will be available for the first time as follows: for the first year of studies, in the winter semester 2007/08 and the summer semester 2008; for the second year of studies, in the winter semester 2008/09 and the summer semester 2009; for the third year of studies, in the winter semester 2009/10 and the summer semester 2010. If, with regard to their contents, courses in the Bachelor's modules correspond fully, they can be credited to courses studied in accordance with the *Diplom* Regulations.

## **Article 25 (Article 39(2) of the General Regulations)**

On application, students who have already enrolled in the *Diplom* study programme in Modern Languages, Cultures and Business Studies may transfer to the Bachelor's programme in Modern Languages, Cultures and Business Studies. The Examination Board shall decide on the transfer and the assignment to the semester in the Bachelor's programme.

## **Article 26 (Article 39 of the General Regulations)**

(1) Students who have begun the study programme leading to a *Diplom* in Applied Foreign Languages and Business Studies or to a *Diplom* in Modern Languages and Language Teaching may choose whether to complete the study programme in accordance with the previous rules or to transfer to a Bachelor's programme. Article 39 of the General Regulations shall apply.

(2) Special courses for the basic and main studies in *Diplom* study programmes will run until the winter semester 11/12. Subsequently, students shall attend an advisory session and shall then complete modules equivalent to the *Diplom* programme in den Bachelor's and Master's programmes. Equivalences are decided by the Examination Board, represented by the Dean of Studies.

(3) All examinations for the intermediate *Diplom (Vordiplom)* must be taken at the latest by the start of the summer semester 2012. All *Diplom* examinations must be taken at the latest by the start of the summer semester 2014. In case of attested part-time studies and in cases of hardship, the Examination Board shall specify appropriate rules for the *Diplom* study programmes.

## **Article 27 (Article 40 of the General Regulations)**

This Regulation shall enter into force on the day following publication.

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The *Diplom* Examination Regulation for the study programmes in Applied Foreign Languages and Business Studies and Modern Languages and Teaching, last amended on 22 May 2006 ([MUG 7.30.05 Nr. 2](#)) shall cease to apply at that time.

Giessen, 27 July 2009

Prof. Dr. Cora Dietl  
Dean of Faculty 05

## **Annexes**

Annex 1: Programme structures

Annex 2: Module descriptions

*For the module descriptions in the main and subsidiary subjects English Studies, French, Spanish, Portuguese, Russian Studies, Polish Studies and Bohemian Studies, see common Annex 2 – Module descriptions – to the Special Regulations for the Bachelor's programmes in Faculty 05 – Language, Literature, Culture. ([MUG 7.35.05](#)).*

*For the module descriptions in the subsidiary subjects Business Administration, Public Economics and Political Economics, see the Special Regulation of Faculty 02 – Economics and Business Studies – for subsidiary subjects in study programmes offered by other faculties.*

Annex 3 Admission criteria

*For the admission criteria, see the applicable version of the Regulation of Faculty 05 – Language, Literature, Culture for the general criteria for admission to the Bachelor's programmes of 15 April 2009.*

Annex 4 Subjects and combination rules

Annex 5 Internship Regulation