

Tandem Portfolio



Source: Colourbox.de/robuart (royalty-free)

First Name:

Surname:

Native Language:

Target Language:

Tandem Partner:

Start Date:

End Date:

What is the Purpose of this Portfolio?

The Tandem Portfolio serves as a reflection tool and documents your individual learning process during the Tandem Programme. As a process portfolio, it records your progress, challenges and personal insights as you work together. It contains all the relevant materials, tasks and reflections from the whole process that arise during your participation in the Tandem Programme. It is important to relate and reflect on different learning steps and experiences.

The portfolio therefore not only supports a sustainable learning process, but also provides a good basis for future language learning. It shows that language is more than just grammar - it is lived interaction and cultural exchange!

Table of Contents

Your Goals _____	3
Listing of Tandem Activities _____	4
Tandem Diary _____	Fehler! Textmarke nicht definiert.
Notes and Reflection on the Counselling Sessions _____	5
Overall Evaluation _____	Fehler! Textmarke nicht definiert.

Your Goals

Please insert here the documents produced during the Tandem programme on this topic (document 'Tandem Goals') and reflect on the content.

...

Listing of Tandem Activities

Please fill in the following tables according to the specifications.

Tandem Meetings

No.	Date / Time (since-until)	Session Topic
1		
2		
3		
4		
5		
6		

Counselling

No.	Date / Time (since-until)	Session Topic
1		
2		

Other activities (e.g. Intercambio Meeting, language get-togethers, Erasmus events, external language tandem-related projects)

No.	Date / Time (since-until)	Session Topic
1		
2		
3		

Tandem Diary

Please insert here the documents you prepared during the tandem programme on this subject area (document 'Tandem Diary') and reflect on the contents.

...

Notes and Reflection on the Counselling Sessions

Please include here the documents produced during the tandem programme on this subject area (e.g. minutes of discussions, recommendations from the tandem counselling etc.) and reflect on the content.

...

Overall Evaluation

Please evaluate your experience with our Tandem Programme in writing using the following key questions.

Satisfaction

1. Overall, how satisfied are you with your tandem experience?
2. Were your expectations of the tandem experience met? Why or why not?
3. Would you recommend this tandem to others or would you do it again?

Achievements

1. What linguistic progress did you make during the tandem?
2. Were there any particular materials, approaches, etc. that helped you?
3. Which skills (e.g. speaking, listening, writing, reading) improved the most?

Challenges

1. Were there any obstacles or challenges that made the tandem more difficult?
2. How did you deal with the difficulties?
3. What would have helped you to get more out of the tandem?

Cooperation with your Tandem Partner

1. How well did you work with your tandem partner?
2. How did you find your tandem partner's support in learning the language?

Structure and Organisation

1. How well structured was the tandem?
2. Were the frequency and duration of your meetings sufficient?
3. Would you have liked more material or external support?

Personal and Cultural Experiences

1. What new cultural insights have you gained through the tandem?
2. Did you learn anything about your tandem partner's native language that surprised you?
3. Were there any special moments that you will remember?

Outlook on the Future

1. How will you continue to study the language?
2. What advice would you give to future Tandem participants?