

Fact Sheet – International Credit Mobility

Partner University:	University of Prishtina
Website:	uni-pr.edu
Contact person at the International Office:	Afërdita Rexhepi, MSc.

SELECTION PROCEDURE, CRITERIA, DEADLINES FOR APPLICATION

Please list here your selection criteria for applicants (based on grading, recommendation, overall application etc.) as well as your application deadlines for different calls

The University of Prishtina ensures transparency in its selection procedures. Open calls for mobility opportunities are published on our official website ([link here](#)) and shared via our social media platforms.

Based on the Inter-Institutional Agreement, the following documents are required for students and academic/administrative staff:

For Students:

- Proof of enrollment at the University of Prishtina
- Transcript of records (minimum grade average: 8.00)
- Personal CV
- Motivation letter
- English language proficiency certificate (minimum B2 level)
- Learning Agreement

For Academic and Administrative Staff:

- Personal CV
- Proof of employment at the University of Prishtina
- For professors: an invitation letter from a colleague at the University of Graz who agrees to host them
- Mobility Agreement

It is worth noting that a large number of students express interest in mobility opportunities, particularly with the German Universities. While many meet the criteria for participation, the number of available spots is limited. In such cases, selection is primarily based on grade averages. Priority is also given to students who have not previously participated in an exchange program.

For academic and administrative staff, selection is guided by multiple criteria, including academic merits and contributions. Similar to students, priority is given to staff members who have not yet benefited from mobility opportunities.

The students and staff with fewer opportunities are encouraged to apply for mobility.

WEBSITE TO PUBLISH YOUR ERASMUS+ CALL

Please share the link to the website, where you usually published open calls for Erasmus+ [OPEN CALLS - Universiteti i Prishtinës](#)

DOCUMENTS TO HAND IN WITH THE APPLICATION

Please list the documents, that students have to hand in when applying for the Erasmus+ scholarship.

As mention before the required documents are as listed:

- Proof of enrollment at the University of Prishtina
- Transcript of records (minimum grade average: 8.00)

- Personal CV
- Motivation letter
- English language proficiency certificate (minimum B2 level)
- Learning Agreement

RECOGNITION PROCEDURE FOR CREDITS COMPLETED ABROAD

Please describe, if and how credits completed abroad are recognized at your university and who is in charge of recognition (International Office or the individual Departments).

The Vice Dean for Academic Issues is responsible to sign the Learning Agreement and to transfer the ECTS credits. The students in their return should reach the Vice Dean Office for the further process of the recognition.

DOCUMENTS TO HAND IN AFTER COMPLETING THE MOBILITY

Please list, if required, which documents students have to hand in after completing the mobility within the Erasmus+ programme.

The students should bring the Transcript of record, learning agreement after mobility. The credits will be transfer in the system and in case that the courses have no compatibility we will recognize as extra credits and we will include in the diploma supplement.