

Frequently asked questions

General course information

- 1. What courses do you offer?** We offer evening German courses for international members of JLU and THM who want to learn German as a foreign language or improve their skills.
- 2. What format do the courses take?** Most courses are currently held in person, but there are also some online courses.
- 3. What levels are offered?** We generally offer courses from A1.1 to C1.2 in accordance with the CEFR, but we cannot guarantee that every course will take place.
- 4. When do the courses take place?** The courses run during the winter semester from October to February and during the summer semester from April to July, on Mondays and Wednesdays or Tuesdays and Thursdays from 6:15 p.m. to 7:45 p.m.
- 5. Are German courses also offered during the lecture-free period?** Yes, there are intensive courses to prepare for university studies. For more information, see here:
https://www.uni-giessen.de/en/international-pages/language-courses/in/intensive?set_language=en
- 6. How many teaching hours does the course comprise and how many ECTS credits are awarded? When will I pass the course?** The courses comprise 4 teaching hours per week and correspond to 3 ECTS credits upon successful completion (passing all examinations with a minimum of 50%) **and** a minimum attendance of 80%. In addition, an independent workload of 38-42 hours is required for preparation and follow-up work for the course.

Admission requirements, conditions of participation and registration

- 7. Who is eligible to participate in the evening courses?** Exchange students, International students at JLU (Bachelor, Master, State Examination), freemovers, doctoral students, THM-students, employees, visiting scholars and their family members. Unfortunately, external persons are not eligible to participate.

8. Can VIP students participate in the evening course? No, there is a special German course programme for VIP students: <https://www.jlu-digitalcampus.de/virtual-course-catalogue>

9. How do I register for a course? Please use our online booking system. See here: <https://aaa-giessen.uninow.com/de>

Follow the instructions and complete the booking. Further details are available in our guide.

10. What requirements do I need to meet to participate in the evening course?

- Belong to the target group (see question 7)
- Book the course in good time and complete the booking process (see guideline)
- For courses from level A1.2 onwards: Upload your language certificate in the booking system (see the guide). If you have successfully completed a course with us since the winter semester 2025/26, no upload is required—the system automatically detects your prior attendance and unlocks the subsequent course.
- Pay the course fee

11. Am I guaranteed a place on the course? No, a place cannot be guaranteed as capacity is limited.

12. What should I do if I want to attend a higher-level course next semester? Log in to the booking system again. Please note that the courses on offer vary from semester to semester.

13. I do not have a language certificate and have not attended any of your courses. Do I have to take a placement test? Yes, in this case a placement test is necessary. We recommend the test from Klett-Verlag. Maximum completion time: **90 minutes**. You can find the test here: <https://einstufungstests.klett-sprachen.de/eks/DaF-A1-C1/>

14. When does the placement test take place? The test is online, and you can choose the date yourself. Please save the result as a PDF and adhere to the **90-minute time** limit.

15. Which language certificates are recognised? A list of recognised certificates can be found here:

- JLU certificate of achievement (Leistungsschein)
- Language certificates from JLU intensive courses
- Goethe certificates
- Sprachdiplom der KMK
- TestDaF
- ÖSD
- Telc certificates with a minimum grade of “satisfactory”

Costs and reimbursement

16. Are the German courses free of charge? Both evening courses and intensive courses are subject to fees for all eligible participants. See our fee regulations and participant fees: https://www.uni-giessen.de/de/mug/4/pdf/4_00_00_4_3ae and https://www.uni-giessen.de/de/mug/4/pdf/4_00_00_4_anl1_3ae

17. Can I cancel my course booking and receive a refund? Cancellations are possible up to 10 days before the start of the course, minus an administration fee of 20%. If you cancel later, the full course fee will be charged.

18. What payment methods are accepted? Currently, payment is only possible via SEPA direct debit.

19. I am a doctoral student, and my institute covers the fees. How do I book? Book via the system and issue a SEPA direct debit mandate. Then send us an email so that we can invoice your institute. Once your institute has paid, we will delete your mandate. There are no costs for you.

Teaching modalities and access to Stud.IP

20. Where do the face-to-face courses take place? The address and course room are specified in the booking confirmation.

21. How do online classes work? Online classes are held synchronously via ZOOM.

22. What technical requirements are necessary for an online course? A smartphone, tablet or laptop/PC with a webcam and microphone are required.

23. When will I receive the Zoom link? Shortly before the course begins via Stud.IP under 'Overview' → 'Announcements'.

24. I cannot log in to Stud.IP. What should I do? Please log in with your user ID and password. Do not confuse this with the course password.

25. Where can I find my user ID for Stud.IP? You will receive your ID from the HRZ at JLU by email and can set your own password. If you have any problems with your username or password, please contact the HRZ directly: support@hrz.uni-giessen.de

26. When will I receive my password for the course? You will receive the course password by email after successfully registering.

27. I don't have a Stud.IP ID. What should I do now?

- JLU exchange students (incl. freemovers): The ID will be sent automatically by the HRZ before the start of the semester.

- THM students: The German Course Office will apply for the ID for you.
- Family members: The German Course Office will apply for the ID for you.

Certificates and achievements

28. Will I receive a certificate? Upon successful completion (passing all exams with at least 50%) **and** 80% attendance, a certificate of achievement will be issued. Otherwise, you will receive a certificate of participation. No ECTS credits are awarded for the participation certificate, and it does not entitle the holder to participate in the follow-up course.

29. When will I receive my certificate? The certificate will be available in the booking system after the end of the course. You can download it yourself.

30. How are my ECTS credits recorded in the system? Contact your Erasmus coordinator or the examination office to have the ECTS credits entered in Flex Now.

Special requests and problems

31. Why am I being denied participation in the course if I am often absent? If you are absent without excuse from the first two course dates, you may be prohibited from attending the rest of the course.

Booking system

32. How do I change the language settings in the booking system? Go to your profile, look for “Notification settings” (= “Mitteilungseinstellungen”) and select your preferred language.

33. My booking process was cancelled. What should I do? You probably clicked the “back-button” during the booking process. This is why the process was cancelled. You will need to start the booking process again from the beginning.

34. I would like to book two courses. Is that possible? No, unfortunately that is not possible. You may only book one course per semester. We will delete any duplicate bookings.