

INFORMATION SHEET

University Informations

Erasmus Code : F BORDEAU03

PIC Code : 947094130

Head of Institution:

Pr. Hélène VELASCO

Academic Calendar

Courses Overview

International Office Information

Post address:

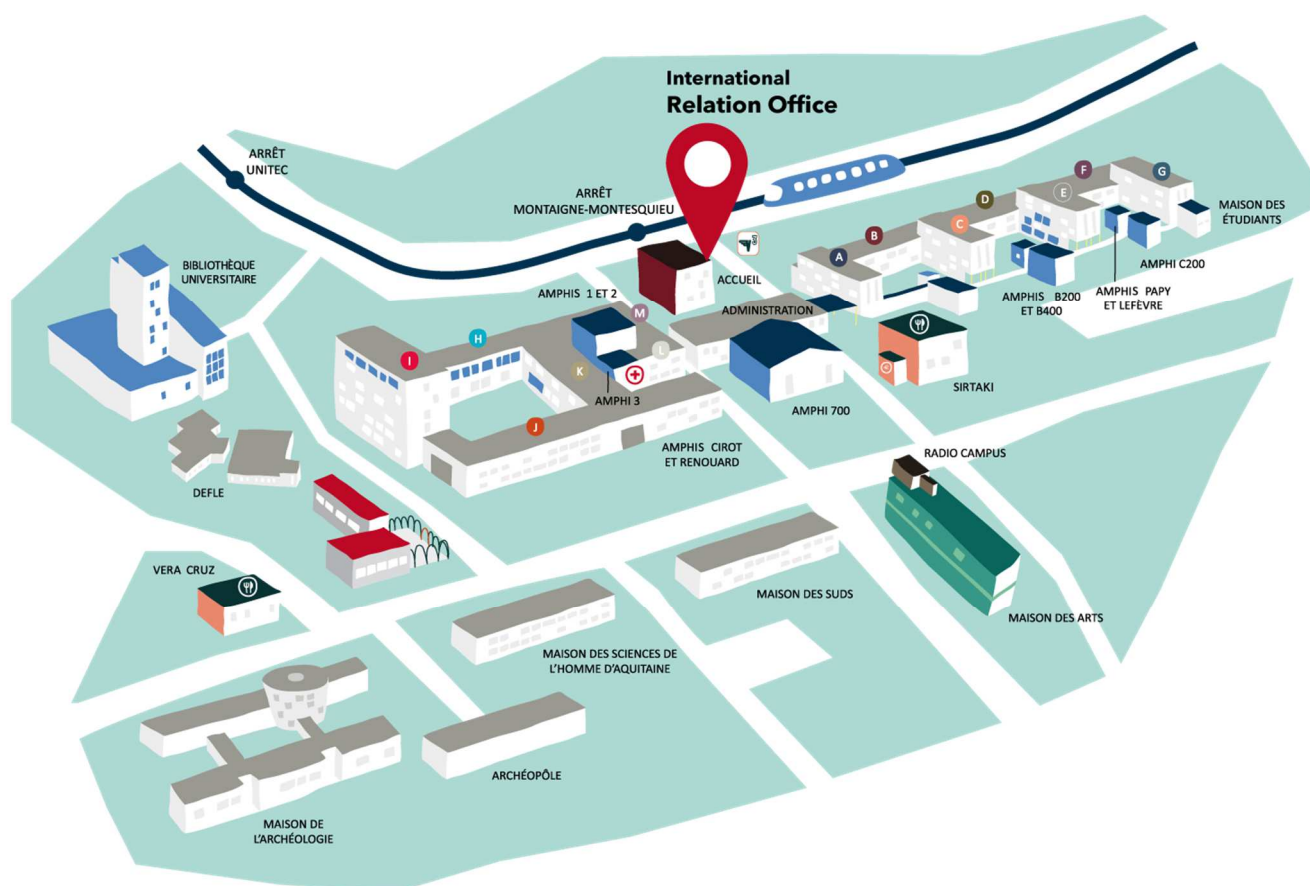
Direction des Relations Internationales
 Université Bordeaux Montaigne (Bordeaux3)
 Domaine Universitaire
 Esplanade des Antilles
 33607 PESSAC CEDEX France

www.u-bordeaux-montaigne.fr

relations-internationales@u-bordeaux-montaigne.fr

Phone: +33 (0)5 57 12 47 47

Fax: +33(0)5 57 12 45 70



Conception graphique plan : Alicia Bertrand



Information sheet

Université Bordeaux Montaigne

Erasmus Code : FBORDEAU03

PIC Code : 947094130

Vice President Delegated to International Affairs

Anna Maria Binet

Ana-Maria.Binet@u-bordeaux-montaigne.fr

Phone: +33 (0)5 57 12 21 77

Director of International Relations

Patricia Budo

Patricia.Budo@u-bordeaux-montaigne.fr

Phone: +33 (0)5 57 12 21 77

Fax: +33 (0)5 57 12 46 92

Financial and administrative assistant

Marie-Hélène Theillaumas

Marie-Helene.Theillaumas@u-bordeaux-montaigne.fr

Phone: +33 (0)5 57 12 10 77

International Cooperation Team

Head of International Cooperation Office

Irina Simion

Irina.Simion@u-bordeaux-montaigne.fr

Phone: +33 (0)5 57 12 20 98

International Cooperation Office

Morgane Louis

Morgane.Louis@u-bordeaux-montaigne.fr

Phone: +33 (0)5 57 12 62 51

International Cooperation Officer

Ramatoulaye Kasse

Email : ramatoulaye.kasse@u-bordeaux-montaigne.fr

Phone : +33 (0)5 57 12 45 39

Study Abroad Team

Head of Student Mobility Office

Ludovic Plachot

Ludovic.Plachot@u-bordeaux-montaigne.fr

Phone: +33 (0)5 57 12 44 34

General Inquiries

Relations-Internationales@u-bordeaux-montaigne.fr

Phone: +33 (0)5 57 12 47 47

Incoming students

Corinne Valety

Corinne.Valety@u-bordeaux-montaigne.fr

Phone: +33 (0)5 57 12 47 60

Outgoing students

Erwin Grange

Email: erwin.grange@u-bordeaux-montaigne.fr

Phone : +33 (0)5 57 12 46 74

Outgoing students

Christelle Duclau

Christelle.Duclau@u-bordeaux-montaigne.fr

Phone: +33 (0)5 57 12 46 74

Transcript of records request (exchange students only)

Camille Embarek

Camille.Embarek@u-bordeaux-montaigne.fr

Phone: +33 (0)5 57 12 47 47

Housing

David Cazenave

David.Cazenave@u-bordeaux-montaigne.fr

Phone: +33 (0)5 57 12 21 06



Information for incoming exchange students

Courses

Modules Offer: www.u-bordeaux-montaigne.fr/fr/formations/offre-de-formation.html

Courses options:

- All courses included in the Agreement with your University of origin
- « Licence professionnelle », et « master MEEF » are excluded
- Some courses need a specific background or are with restricted access (ie: Design, Musicology...)
(for these specific conditions, please contact us)
relations-internationales@u-bordeaux-montaigne.fr

Language used for lectures and seminars: **French except for languages fields**

Level of French Language required to attend lectures/ seminars: **B2**

No proof of French language is required. However, as almost all lectures are taught in French, we strongly recommend students to have at least a level B2, according to the Common European Frame of Reference for languages (CEFR).

Courses of French Language and civilization at the DEFLE

Courses are subjected to fees except for specific bilateral agreements :

<http://defle.u-bordeaux-montaigne.fr/en/programmes.html>

- Day classes
- Evening classes
- Summer school

There will be a french placement test to determine your french level before the DEFLE classes begin.
Contact the DEFLE Department for the test dates at defle@u-bordeaux-montaigne.fr.

HOUSING

Not guaranteed.

Online application:

<http://www.crous-bordeaux.fr/international/les-etapes-pour-effectuer-votre-demande/>

Disabled students can contact Violaine Lafourcade or Pauline Pinto (Pôle handicap) for advice before or in the early stages of their application.

violaine.lafourcade@u-bordeaux-montaigne.fr

pauline.pinto@u-bordeaux-montaigne.fr



Application Procedure

NON UE STUDENTS & FREE MOVERS

UE STUDENTS

1. Deadlines for Nomination

incomingstudents@u-bordeaux-montaigne.fr

First semester : March 31st
Second semester : October 31st

First semester : May 31st
Second semester : November 15th

2. Online enrolment

<https://montaigne.moveonfr.com/form/56ea7c74ef189d197d000000/eng>

First semester : March 31st
Second semester : October 31st

First semester : May 31st
Second semester : November 15th

CEF CAMPUS FRANCE procedure

31st of January of the previous academic year

2. Delivery of paper files (By regular post)

Direction des Relations Internationales
Pôle Mobilité – Candidatures entrantes
Université Bordeaux Montaigne
Domaine Universitaire, esplanade des Antilles
33607 PESSAC CEDEX FRANCE

First semester : March 31st
Second semester : October 31st

First semester : May 31st
Second semester : November 15th

- 1 passport-size photo
- Copy of passport or national ID card
- Certificate of Health Insurance (European Health Insurance Card) available for the entirety of your stay in France.
For **NON UE students**: You will have to pay “la sécurité sociale étudiante” upon arrival, (fees for 2016 : 215 €)
- **A COPY** of your Learning Agreement with choices of courses (signed only after arrival and confirmation)