

Promotionsordnung Naturwissenschaften:

https://www.uni-giessen.de/mug/7/findex4.html/7_40_12_1_ba

This information mainly concerns itself with the Promotionsordnung version from 2016-01-21.

Submitting Your Thesis

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- Fill out the form: https://www.uni-giessen.de/fbz/paemter/nwiss/promotion/formulare/EnglischeFormulare/application-examination-stays-abroad/at_download/file
 - Thesis needs the signed declaration from the Promotionsordnung §17
 - Zusammenfassung and Abstract (both languages!) of not more than 1 DIN A4 page. This does not have to be in submitted version and can be added later for publishing.
 - You need to submit 6 bound copies of the thesis. Coil binding is not accepted.
 - Together with the submission of the thesis, the exam commission has to be declared (see the form). Names and agreement for the disputation should be sought before.

Fees for the exam have to be paid before the exam (Currently 150 EUR, bank transfer with "Promotion zum Dr. rer. nat. LastName, FirstName" to DE98 5005 0000 0001 0065 50 - HELADEFF, check on homepage!)

Reports and Thesis Display

Reports from your referees about the thesis should arrive at the Prüfungsamt not later than 3 months after getting the thesis.

Timeline for the thesis display:

- After receiving the reports the Prüfungsamt writes an announcement about the thesis display, 2 days later, the display period starts.
- Display period is 2 weeks during lectures or 4 weeks if partially or fully outside of lecture period.
- After the display period, you get informed about the results of the display period by the Prüfungsamt and have the chance to read the reports.
- You have to request a disputation date now. This has to happen within half a year after the last step.
- Announcement of the disputation has to happen a week before.

This results in a minimum timeline of 3.5 to 5.5 weeks from submission of the thesis and the reports until disputation.

Disputation

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- You present your thesis in a talk of maximum 30 minutes.
 - The examiners can ask about the contents of thesis, reports about the thesis, selected problems of the subject and neighboring subjects.
 - Total length is to be maximum 90 minutes, resulting in about 15 minutes for each examiner if the usual 4 examiners are present.

Publishing

Afterward, you are required to publish the thesis that was declared final by the exam commission. Options are: Book or Photoprint (§23 Abs 5., 8), electronic publishing (Abs 5.3, 8), in a journal (Abs 6.1) or via commercial publisher (Abs 6.2, 8)

Required copies:

- 1 for Prüfungsamt (This copy is required in the Prüfungsordnung but the Prüfungsamt usually does not request this copy!)
- 4 for the library
 - Printed publishing via library: Additional 40 copies for the libraries.
 - Electronic publishing: See http://geb.uni-giessen.de/geb/doku/veroeff_diss.php?la=en The submitted file has to be identical to the 4 submitted copies. Best print from this file.
 - Publishing via journal or commercial publisher require that the thesis is marked with the Fachbereich responsible for you.
 - A commercially published thesis needs a minimum print run of 150 copies.

Once published, you'll receive your degree certificate.

Congrats, you are now Doctor rerum naturalium :)