### Events Summer Semester 2018

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thu, Apr 05, 5 pm</td>
<td>President’s Reception at Lokal International, Eichendorffring 111, final stop of bus 2</td>
<td>Use this event to make first contacts!</td>
</tr>
<tr>
<td>Sat, Apr 07, 10 am</td>
<td>Excursion to Wetzlar and Braunfels for New students</td>
<td>Fee: €5, bus stop Liebigschule/Bismarckstrasse, Registration during the InfoTisch</td>
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<tr>
<td>Tue, Apr 08, 3 pm</td>
<td>Welcome Sport Event-Academic Sport Services (ahs)</td>
<td>Campus Kugelberg, Kugelberg 2, Online registration: <a href="http://www.uni-giessen.de/ahs">www.uni-giessen.de/ahs</a></td>
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<tr>
<td>Mon, Apr 09, 4 pm - 6 pm</td>
<td>Introduction to the Library System (in English)</td>
<td>Universitätsbibliothek (UB), Philosophicum I, Please register until Apr 06, 12 pm via email: <a href="mailto:studium-international@uni-giessen.de">studium-international@uni-giessen.de</a></td>
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<tr>
<td>Tue, Apr 10, 6 pm</td>
<td>Placement Test for German Language Courses</td>
<td>Campus Recht und Wirtschaft, Lecture Hall 5, Licher Straße 68, Online registration until Apr 10, 12 pm!</td>
</tr>
<tr>
<td>Fri, May 11, 7:30 pm</td>
<td>English Theatre Giessen Run for Your Wife</td>
<td>Please register until May 09, 12 pm at room 21, Goethestr. 58, Fee: €2,50</td>
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<tr>
<td>May 25-27, Fri, 2 - 6 pm</td>
<td>Intercultural Training for International and German Students at Lokal International</td>
<td>Please register until May 11 via email: <a href="mailto:lokal.international@studentenwerk-giessen.de">lokal.international@studentenwerk-giessen.de</a></td>
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<tr>
<td>Thu, June 21, 6:30 pm</td>
<td>Researcher’s Reception at Schloss Rauschholzhausen</td>
<td>Please check the international event calendar for registration details: <a href="http://www.uni-giessen.de/internationales/veranstaltungen">http://www.uni-giessen.de/internationales/veranstaltungen</a></td>
</tr>
</tbody>
</table>

### Central Support Services for International Doctoral Students

Dr. Imke Neumann-Fatia and Birthe Kaiser  
Justus Liebig University Giessen  
International Office (Akademisches Auslandsamt)  
International Student Advisory Office

Goethestrasse 58, ground floor, room 21  
35390 Giessen  
Phone: 0(049) 641 99 12172  
Fax: 0(049) 641 99 12179  
Office hours: Mondays and Wednesdays 10 am — 12 pm and by appointment  
email: promotionsstudium-international@uni-giessen.de  
General information: www.uni-giessen.de/phd

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**If you want to be updated regularly on upcoming events organised by the International Office as well as other institutions, please subscribe to our mailing list by sending an email to: promotionsstudium-international@uni-giessen.de**

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**The Round Tables** for international PhD students and their families take place Wednesdays at 7:30 pm at Lokal International:  
Apr 18 | May 16 | June 16 | July 11  
September 12  
Lokal International  
Eichendorffring 111, 35394 Giessen  
(final bus stop of bus no. 2)

This programme is partly funded by the DAAD.
General Information

Student ID Card
You will get a preliminary Student ID card when you enrol. Approximately one week after your enrolment you can collect your permanent Student ID Card at the registrar’s office (Studierendensekretariat). Please bring along your preliminary paper ID card and your passport or national ID card!

Opening Hours:
from Mondays to Thursdays:
8.30 am - 11.30 am and 1.30 pm - 4 pm
Fridays: 8.30 am - 12 pm

Service-Hotline Call Justus: 0641-99-16400

Semester Ticket
The semester ticket is part of your Student ID Card (costs are included in the semester contribution) and is valid for one semester. You can travel around in nearly the whole Federal State of Hesse (all parts served by RMV, NVV and VGWS) – as long as you use regional trains, trams, buses, and the underground. Your ticket is not valid on long-distance IC, ICE or EC trains! Explore Hesse in a convenient and eco-friendly way!

In the summer semester 2018 a season ticket for the Giessen Municipal Theatre is included! Check the programme on www.stadttheater-giessen.de

Internet Access/“PIN-Letter”
Internet access and your JLU email address are for free. All official emails from JLU are sent to this account. You will also get a password to use all public workstations with internet access at JLU. Many workstations are located at the University’s IT Service Centre (Hochschulrechenzentrum/HRZ) or the Main University Library (UB). Stud.IP and FlexNow are JLU’s electronic systems for examination management and registration for classes: www.uni-giessen.de/studium/studinfo

Do not lose your “PIN-Letter” – this letter includes all your essential passwords!

Get ready for your doctorate and living in Giessen!

First Administrative Steps
Please note that you have to register with the local authorities once you have arrived in Giessen!
1. Bring your tenancy agreement, your proof of tenancy (confirmation from your landlord or landlady that you have taken up residence) and your ID Card or passport when you register with the local authorities at the registration office (Stadtbüro).
2. With your certificate of registration you can open a bank account.
3. For non-EU citizens: register with the Immigration Office (Ausländerbehörde) to obtain your residence permit in Germany. Please note our information leaflet “checklist” which you will get during enrolment and check our website for further details: www.uni-giessen.de/phd

Admission as a Doctoral Candidate
The next important step after your enrolment is your acceptance as a doctoral candidate by the examination board of your faculty. Please contact the board of your faculty for further information and application:
www.uni-giessen.de/studium/beratung/pruefungsaeuerner

Check all requirements in the Doctorate Regulations of your faculty: www.uni-giessen.de/mug/7/findex4.html

German Language Courses
Doctoral students can participate in German language courses offered by the International Office. Join either the evening classes during the semester or the intensive courses which allow you to reach TestDaF/DSH (university entrance) level in 6 steps within one year.

Evening Classes
Admission to the courses is based on a language placement test:
Tuesday, April 10, 6 pm
Campus Recht und Wirtschaft, Licher Straße 68, Lecture Hall 5

Please register online for the test until Wednesday, April 04, 12 pm:
www.uni-giessen.de/eveningclasses

Fees for a course: around € 100 in the winter semester and around € 90 in the summer semester. The courses take place every Monday and Wednesday or every Tuesday and Thursday from 6:15 pm to 7:45 pm. Classes start on April 17.

Contact: auslandsamt-kurse@admin.uni-giessen.de

Events for Information and Socialising

President’s Reception – a welcome party
Thursday, April 05, 5 pm at Lokal International
At this event we will provide you with valuable information on studying and living in Giessen, drinks, snacks, and the opportunity to meet a lot of nice people. Do not miss the info-pool at Lokal International! After the President’s Reception you will be introduced to groups and clubs of the university.

Round Table for International PhD Students & their Families at Lokal International in the middle of each month (Wednesdays) during the lecture period, starting at 7:30 pm. The Round Table is a monthly meeting for international doctoral students and their families. You have the opportunity to discuss study-related problems with others, to find solutions and advice on all issues of your social interaction and life in Giessen or to simply take a timeout and meet nice people.

Intercultural Training at Lokal International
Friday to Sunday, May, 25 – 27,
Fri, 2 – 6 pm and Sat + Sun 10 am – 6 pm
The aim of this workshop is to raise awareness of other cultures, to prepare you for your stay abroad, to help you to cooperate with foreign colleagues, and to make your time in Germany easier. Join the course and find out about cultural differences in perception, how to communicate and work in a multicultural team and how to gain intercultural competencies! You can get ECTS credits for this workshop.

City Trips and Cultural Events
Please see our event calendar for our numerous city trips and cultural events. We invite you to join our excursions to famous German cities, to get in touch with the local culture, and also to participate when we visit theatres, operas or other cultural events in Hesse and other parts of Germany.