What to do in case of fire

keep calm

report the fire

- call emergency phone no. 112
- press manual fire alarm button

 evacuation procedure

- warn people at risk, take people needing help with you
- close doors
- follow the escape routes
- don’t use lift/elevator
- go to assembly point
- pay attention to instructions

attempt to extinguish the fire

- use fire extinguishers
- use fire hose station
- use other devices for firefighting

How to report an emergency

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone Numbers</th>
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<tbody>
<tr>
<td>fire brigade</td>
<td>112</td>
</tr>
<tr>
<td>emergency doctor, rescue services</td>
<td>112</td>
</tr>
<tr>
<td>police</td>
<td>110</td>
</tr>
<tr>
<td>technical emergency desk of JLU</td>
<td>12666</td>
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</table>

note: Use any phone in the JLU system to call 110, 112 and 12666. When calling 110 a call tone may not be heard before the police replies.

In an emergency call, it must be stated:

- **Where** did it happen?
- **What** happened?
- **How many** persons are injured?
- **What kind of injuries**?
- **Who are you**?
- **Wait** for questions!

Evacuation

watch and listen out for alarm signals
leave danger zones
help less able-bodied and endangered persons

use designated emergency escape routes
if building is to be evacuated, go to assembly point

in an emergency (e.g. fire, gas leakage, explosion, bomb threat) do not use elevators

be aware of special dangers and inform others
keep access to roads and to building free and await instructions

always alarm persons in charge (e.g. project leaders, radiation protection commissioner, superiors)

for more information see Fire Safety Procedure and Emergency Instructions issued by JLU