

JLU | FACULTY 09

INTERNATIONAL DEGREE PROGRAMMES

M.SC. SUSTAINABLE TRANSITION

DIGITAL DEGREE PROGRAMME AT FACULTY 09



Welcome to Faculty 09!

We are happy to welcome you to the M.Sc. Sustainable Transition.

Your programme is taught **online**, allowing you to study from wherever you are. Even though you do not need to come to Giessen to attend your courses, there are a few important steps to take before your studies begin.

This guide will help you get ready and understand how studying at JLU works.

This guide explains:

- what you need to do before your studies begin,
- how to access JLU's digital services,
- how to register for and access your courses,
- how to plan your first semester,
- how course and exam registration work,
- where to find further information and support.

1 | BEFORE YOU START

COMPLETE YOUR ENROLMENT

Your admission does not automatically mean that you are enrolled at JLU. Please make sure that you complete the enrolment process within the deadline stated by the university. Once your enrolment has been completed, you are officially a student at JLU and can access the university's digital services.

ACTIVATE YOUR JLU ACCOUNT

Once your enrolment has been completed, you will receive instructions on how to activate your JLU account. Please activate it as soon as possible.

You will need this account to access important university services, including:

- your JLU email account,
- Stud.IP,
- FlexNow,
- other digital JLU services.

CHECK YOUR JLU EMAIL

Once your JLU account is active, **check your JLU email regularly.**

Important information from the university, Faculty 09 and your lecturers will be sent to this address. Do not rely only on your private email account once you are enrolled.

Make checking your JLU email a regular habit from the beginning.

JOIN OUR ONLINE WELCOME SESSION

Thursday, 24 September 2026

11:00 a.m. CEST (German time)

Online: <https://webconf.hrz.uni-giessen.de/rooms/mdn-8tr-gfz>

The Welcome Session will help you prepare for the start of your Master's programme. You will receive information about your studies and the first semester, learn about the next organisational steps and have the opportunity to ask questions.

We strongly recommend that you participate.

Still have questions after the Welcome Session?

Digital Follow-up Session

Friday, 9 October 2026

10:00 a.m. CEST (German time)

Online: <https://webconf.hrz.uni-giessen.de/rooms/mdn-8tr-gfz>

2 | GET READY FOR YOUR STUDIES

UNDERSTAND THE PROGRAMME STRUCTURE

The M.Sc. Sustainable Transition consists of **core modules** and **profile modules**.

Core modules are compulsory and form the academic foundation of your degree programme. The **core module plan** shows you which core modules are scheduled for each semester.

→ [Core module plan](#)

Profile modules allow you to choose modules according to your interests and develop your individual study profile.

PLANNING YOUR SEMESTER

Before the beginning of each semester, you need to decide which modules you will take. **For your first semester, we recommend registering for the five modules** indicated in the core module plan. During the welcome session, we will help you understand your curriculum and plan your first modules. In later semesters, you will increasingly plan your studies independently.

Before choosing a module, check:

- whether it is a core or profile module,
- in which semester it is offered,
- whether there are prerequisites,
- whether there are scheduling conflicts with other modules, and
- how the module is examined.

You do not have to complete everything in the recommended order.

The recommended module schedule is designed to help you complete your degree within the standard period of study. However, there can be good reasons for following a different schedule.

HOW TO READ A MODULE CODE

All Faculty 09 modules have a module code. The code helps you navigate our wide range of modules and provides information about the module at a glance.

MK = Master Core Module (The module is a mandatory core module in at least one Master's degree programme. Students from other degree programmes may take it as a profile module if places are available.)

MP = Master Profile Module (The module is offered as a profile module and can be chosen as part of the elective component of your degree programme.)

EN = English (The module is taught entirely in English.)

DI = Digital (The module is offered entirely online. Students of Sustainable Transition are given priority.)

Example: MK-067-EN-DI = Master Core Module · taught in English · offered entirely online

3 | USING STUD.IP

WHAT IS STUD.IP?

Stud.IP is JLU's digital platform for courses.

Lecturers use Stud.IP to organise their courses and provide information and materials. Depending on the module, you may find:

- course dates and rooms,
- announcements,
- lecture slides and other materials,
- assignments,
- links to online sessions, and
- messages from your lecturers.

REGISTER FOR YOUR MODULES

You need to register for **all modules you want to take in Stud.IP**. Registration usually takes place before the start of classes. We will let you know by JLU email when registration opens and what you need to do.

First-semester students: You do not need to do this on your own. During the introductory events, your student mentors will help you select your first modules and register for them in Stud.IP.

CHECK STUD.IP REGULARLY

After registering for a course, check its Stud.IP page regularly. Lecturers may post important information there before or during the semester.

Your JLU account is required to access Stud.IP.

GOOD TO KNOW

Registering for a course in Stud.IP is not the same as registering for its examination. Examination registration takes place later in the semester, so registering for a module in Stud.IP does not mean that you have to take the examination. However, keep in mind that modules offered in the winter semester are generally not offered again until the following winter semester.

4 | USING FLEXNOW

WHAT IS FLEXNOW?

FlexNow is JLU's examination management system.

You use FlexNow to manage important parts of your examination record, including examination registration and your examination results.

Stud.IP ≠ FlexNow

This is one of the most important things to remember:

Stud.IP

→ courses, course information and learning materials

FlexNow

→ examination registration and examination results

Registering for a module in Stud.IP does **not automatically register you for the examination.**

REGISTER FOR YOUR EXAMINATIONS

Registering for a module in Stud.IP and registering for its examination in FlexNow are two separate steps.

While **module registration in Stud.IP usually takes place before classes begin, examination registration in FlexNow takes place towards the end of the lecture period.** If you want to take an examination, you need to register for it separately in FlexNow within the applicable registration period.

Important: Examination registration deadlines are binding. Attending a module does not automatically register you for its examination. Always check that your registration in FlexNow has been completed successfully.

DON'T MISS THE DEADLINES

The registration periods and examination dates for each semester are also published online. Always check the current dates for your semester.

→ [Deadlines & Examination Dates](#)

WE WILL KEEP YOU INFORMED

You will receive detailed information about the examination registration process before the registration period begins. We will let you know where to find the relevant information and what you need to do.

Make sure to check your JLU email regularly so that you do not miss important information or deadlines.

5 | KEEPING YOUR STUDIES ON TRACK

University studies require you to keep track of several things yourself.

CHECK YOUR JLU EMAIL

Your JLU email address is the university's main way of contacting you. Important information about your studies, examinations, deadlines or changes will be sent there. Therefore we strongly advise to make checking your JLU email a regular habit from the beginning.

KEEP TRACK OF DEADLINES

There is not one single deadline for everything. During your studies, different deadlines may apply to:

- module or course registration,
- examination registration and withdrawal,
- re-registration for the next semester,
- applications or requests to the Examination Office.

Do not rely on receiving individual reminders and always check the dates yourself.

RE-REGISTER FOR EVERY SEMESTER

If you want to continue studying at JLU, you must re-register for each new semester by paying the semester contribution within the specified period.

READY TO START?

Before your studies begin, check that you have:

- ☐ completed your enrolment
- ☐ activated your JLU account
- ☐ started checking your JLU email regularly
- ☐ saved the date of the Online Welcome Session
- ☐ checked the core module plan
- ☐ joined the Welcome Session and registered for your first modules in Stud.IP

That's it for now.

6 | WHO CAN HELP WITH WHAT?

You do not need to know everything yourself – but it helps to know **whom to ask**.

Your lecturers

Contact your lecturer if your question concerns a specific course, for example: course content · course materials · assignments · organisation of a particular class

You can contact your lecturers via Stud.IP.

Programme Coordinators / Academic advisors

They can help with academic questions concerning your degree programme and its content.

→ [Academic Advisors](#)

Faculty 09 Study Deanery

Contact us if you need help with general questions about organising your studies, module planning or finding the right contact person.

studies@fb09.uni-giessen.de

Examination Office

The Examination Office is your contact for formal examination matters, for example examination administration, examination records and formal requests concerning examinations.

studies@fb09.uni-giessen.de

We look forward to welcoming you to Faculty 09!

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