

KDL-Newsletter 3 (2020)

Dear Sir or Madam, dear teaching staff,

Right before the Christmas break in the winter term 2020/21, the Kompetenzteam Digitale Lehre (English translation: ‚competence team for digital teaching‘) would like to inform you once again about new advisory services, formats, funding or changes regarding functions or tools used tr JLU. We wish you all the best for the Christmas season and the beginning of the new year. Also in 2021, we are looking forward to supporting you in the implementation of digital and digitally supported teaching!

Enjoy the holidays and stay healthy.

Your Kompetenzteam Digitale Lehre

General Information about Support Requests

- For questions regarding digitally supported teaching, such as didactic concepts and digital tools, etc. please contact digitale.lehre@uni-giessen.de. In order to avoid duplicate processing, please address your inquiry to only one of the central e-mail addresses. For example, it is best to send inquiries about Webex directly to webex@hrz.uni-giessen.de or to digitale.lehre@uni-giessen.de, but not to both addresses. If you are unsure about who to address your request to, write to digital.lehre@uni-giessen.de. We will forward your request to the appropriate contact person in any case.
- Do you have questions about the web conferencing tools Cisco Webex or Microsoft Teams? In addition to these support email addresses webex@hrz.uni-giessen.de (for questions about Cisco Webex) and office365@hrz.uni-giessen.de (for questions about Microsoft Teams) you can contact us in urgent cases via telephone +49 641 99-13119.
- The Website ‚Lehre im Fall einer Pandemie‘ (englisch translation: ‚Teaching during a pandemic‘) was updated for the winter term 2020/21 and informs your about support offers for designing digital teaching scenarios and references to the digital tools, which are available at JLU to support you in your digitally supported teaching concept. Clicking on the following word in brackets ([support page](#)) will forward you to the landing page.

E-Mentors

- Numerous e-mentors are available to you with their discipline-specific expertise in digital teaching. Clicking on the word in the following brackets ([e-mentoring](#)) and get an overview and further information.

Events in Higher Education Didactics

- Clicking of the word in the following brackets ([HDK-program](#)) and will be forwarded to the Website of the Hochschuldidaktischen Kompetenzzentrum (HDK) (English translation: competence centre for didactic in higher education). Current didactic workshops and collegial networking events that support you in designing and developing your digital teachings are available there.

New Studio for Self-Recording at HRZ

- The HRZ recently acquired a recording studio, which is located in a converted computer room for testing purposes. After a short introduction, teachers can record themselves there (e.g. a PowerPoint

Presentation in combination with their own camera image). You can make a booking via vaz@hrz.uni-giessen.de.

Learning Level Reviews

- Are you planning to include learning level reviews in your digital courses? All information on the digital implementation of, for example, open-book exercises, take-home exercises or test is available in the corresponding topic block on the “Lehre im Fall einer Pandemie”-Website (English translation: ‘teaching during a pandemic’-website). Clicking on the word in the following brackets ([Learning Level Review Check](#)) to redirect to the specific overview.

Anonymous Surveys

- Do you want to make sensitive topics in your course the subject of a survey? The use of anonymous surveys on Stud.IP or ILIAS is particularly suitable for you. By clicking on the following word in brackets ([Stud.IP](#)) ([ILIAS](#)) you will get more information about the design of the survey using the respective platform.

Video Conference Systems

- The information on the web pages about synchronous tools for communication and collaboration (Cisco Webex, Microsoft Teams and others) is now available in English. By clicking on the word in the following brackets ([Synctools](#)) you will be redirected to the specific page of the HRZ.
- Microsoft Teams. Since September 2020, it is possible to download an attendance list (CSV format). You will find the option at the top of the unfolded list of participants in a meeting below the three points. Further information is available by clicking on the word in the following brackets ([MS-Teams](#)). Please note that the browser version only has a limited amount of features available. To use all features, please use the desktop app.
- Since October 2020, the recording function for Webex Events (not Meetings) is available. Further information on the use of the recording function, legal aspects of its use, as well as updated instructions for teaching staff and students is available by clicking on the word in the following brackets ([Webex](#)). Please note that the browser version only has a limited amount of features available. To use all features, please use the desktop app.
- Further information on how to use Zoom (e.g. in the configuration settings) and general information is available by clicking on the words in the following brackets ([how to use Zoom](#)). Since October 2020 the end-to-end encryption is available for zoom-clients. Please note that the IT Service Center of the JLU does not provide support for the use of Zoom.

Hessischer Hochschulpreis für Exzellenz in der Lehre (English translation: 'hessian prize in higher education for excellence in teaching')

- The Hessian Ministry of Higher Education, Research, Science and Art has announced the 'Hessischer Hochschulpreis für Exzellenz in der Lehre' (English translation: 'hessian prize in higher education for excellence teaching') for the 12th time. The prize is awarded for outstanding and innovative teaching achievements and is donated with 115.000 € in 2021. Proposals for excellent teaching projects at JLU can be submitted latest by January 15, 2021. Clicking on the word in the following brackets ([Lehrexzellenzpreis](#)) will forward you to the landing page of the Stabsabteilung Studium und Lehre (English translation: 'Executive Department of Studies and Teaching') for further information (in German).

Virtual Reality

- The first virtual reality rental station for lecturers and members of staff at JLU is available since November 24. Initiated and operated by the project "Lehre 4.0" (English translation: 'Teaching 4.0') teachers and members of staff at the JLU have the opportunity to borrow virtual reality headsets in a corona-compliant manner, to take advantage of target group-oriented and competence-oriented continuing education offerings. Further information (incl. hygiene instructions and concept) is available in the VR-Section of the Lehre 4.0-Website (English translation: 'Teaching 4.0-Website'). Get more information by clicking on the word in the following brackets ([VR-rental station](#)) (in German).

Virtual Escape Room

- The digLL-subproject is looking for beta testers for a virtual escape room on the topic of e-learning. The release of the beta version is planned for the end of January 2021. However, you can sign up to be a tester now. By clicking on the word in the following brackets ([testperson](#)) you will be redirected to the registration form.

Accessible PDF and Word-Documents

- With a little effort, you can create accessible PDF documents and PDF forms from Word files. Clicking in the word in the following brackets ([accessability](#)) and receive further information.

ILIAS-Introduction Video

- Introduction videos about Stud.IP and the services of the IT Service Center (HRZ) are now available in German and English. By clicking on the word in the following brackets ([ILIAS-video](#)) you will be redirected to the videos.

Adobe Flash Player is discontinued

- The Adobe Flash Player will not be discontinued globally due to security risks. The product will be phased out on December 31, 2020. By January 12, 2021, flash-based content will be blocked from running flash players. It is recommended by the manufacturer that each user manually uninstall the plug-in from their systems. There is no need for a direct replacement. HTML5 offer better alternatives without install plug-ins or else.