

**Mitteilungen der
 Justus-Liebig-Universität Gießen**

7.36.03 No 7

Special Regulation for the Master's programme
 in Inclusive and Elementary Education

**Special Regulation
 for the Master's programme in Inclusive and Elementary Education
 in Faculty 03 – Social Sciences and Cultural Studies
 of 20 October 2009**

Version information

Fourth amended version: passed in the Faculty Council on 4 May 2016; approved by the President's Office on 21 June 2016; enters into force in the winter semester 2016/17.

Tabular presentation of the version information

	Resolution		Approval	Entry into force
Special Regulation	Faculty 03: 20.10.2009	Senate: 21.10.2009	President's Office: 29.06.2010	12.08.2010
First amendment resolution	Faculty 03: 09.06.2010	Senate: 14.03.2012	President's Office: 20.03.2012	Winter semester 2012/13
Second amendment resolution	Faculty 03: 05.02.2014	Senate: 12.02.2014	President's Office: 18.02.2014	Winter semester 2014/15
Third amendment resolution	Faculty 03: 29.04.2015	Senate: 06.05.2015	President's Office: 12.05.2015	Winter semester 2015/16
Fourth amendment resolution	Faculty 03: 04.05.2016	Senate: 01.06.2016	President's Office: 21.06.2016	Winter semester 2016/17

Please note that only the German version is official and legally binding. The English version is for informative purposes only.

Contents

Tabular presentation of the version information	1
Article 1 (Articles 1(1) and 12(1) of the General Regulations)	3
Article 2 (Article 2 of the General Regulations)	3
Article 3 (Article 4(1) of the General Regulations)	3
Article 4 (Article 4(3) of the General Regulations)	3
Article 5 (Articles 5(1), 6(1) and 12(1) of the General Regulations)	3
Article 6 (Article 6(1) of the General Regulations)	3
Article 7 (Article 7(7-9) of the General Regulations)	4
Article 8 (Article 9(1) of the General Regulations)	4
Article 9 (Article 10(1) of the General Regulations)	4
Article 10 (Article 10(3) of the General Regulations)	4
Article 11 (Article 11(1), first sentence, of the General Regulations)	4
Article 12 (Article 13 of the General Regulations)	4
Article 13 (Article 20(1), No 1, of the General Regulations)	5
Article 14 (Article 23(1) of the General Regulations)	5
Article 15 (Article 25(2), second sentence, of the General Regulations)	5
Article 16 (Article 25(2), third sentence, of the General Regulations)	5
Article 17 (Article 25(5), second sentence, of the General Regulations)	5
Article 18 (Article 26(2), second sentence, of the General Regulations)	5
Article 19 (Article 26(4) of the General Regulations)	5
Article 20 (Article 26(5) of the General Regulations)	5
Article 21 (Article 26(6) of the General Regulations)	5
Article 22 (Article 31(1) of the General Regulations)	5
Article 23 (Article 32 of the General Regulations)	5
Article 24 (Article 33, second sentence, of the General Regulations)	6
Article 25 (Article 34(4) of the General Regulations)	6
Article 26 (Article 40 of the General Regulations)	6

Please note that only the German version is official and legally binding. The English version is for informative purposes only.

Supplementing the General Regulations for modular and multi-stage study programmes (AIIB) at JLU of 21 July 2004 (Official Gazette No 40 of 4 October 2004), Faculty 03 – Social Sciences and Cultural Studies of Justus Liebig University Giessen (JLU) has adopted the following Special Regulation.

Article 1 (Articles 1(1) and 12(1) of the General Regulations)

The Master's programme leads to a professional qualification (degree) and lasts four semesters.

Article 2 (Article 2 of the General Regulations)

On successful completion of the study programme, Faculty 03 – Social Sciences and Cultural Studies of Justus Liebig University Giessen shall award the degree of *Master of Arts (MA)*.

Article 3 (Article 4(1) of the General Regulations)

(1) In order to be admitted to the Master's study programme, students must have completed the Bachelor's degree in *Education and Support during Childhood* or a Bachelor's degree in Educational Science from another university with recognised study components in Education and Support during Childhood worth no fewer than 50 credit points or covering at least 32 hours per week plus 14 credit points in qualitative and quantitative research methods, of which 8 credit points may be made up in parallel to the study programme.

(2) The following degrees are also recognised as fulfilling the admission criteria: first degree (*Diplom*) and Master's (*Magister*) programmes in Educational Science and teacher training programmes with study components in Education and Support during Childhood worth no fewer than 50 credit points or covering at least 32 hours per week plus 14 credit points in qualitative and quantitative research methods, of which 8 credit points may be made up in parallel to the study programme.

(3) On a case-by-case basis and, where appropriate, subject to an additional admission assessment, the Examination Committee may recognise other study programmes as equivalent. Previous study programmes must have a subject profile in Educational Sciences with an emphasis on Education and Support during Childhood equivalent to the requirement in the second paragraph.

Article 4 (Article 4(3) of the General Regulations)

(1) In the cases cited in Article 3(3), the Examination Board may conduct admission examinations and shall decide on their type and conduct. Applicants shall be given two weeks' notice of the date of the examination.

(2) The examination must be taken within six weeks following the application deadline in accordance with the applicable version of the Regulation on the matriculation procedure, part-time study, implementation of the Hessian Law on Student Credit and the processing of personal data at universities in the German federal state of Hesse (Hessian Matriculation Regulation, ImmaVO).

Article 5 (Articles 5(1), 6(1) and 12(1) of the General Regulations)

The programme structure is presented in Annex 1 and the modules are described in Annex 2.

Article 6 (Article 6(1) of the General Regulations)

(1) The study programme consists of 11 modules, including the practical placement (internship) and the thesis module. The study programme is structured as follows:

- Foundational stage comprising 5 modules, one of which must be worth 9 credit points, two modules worth 6 credit points and two modules worth 8 credit points;
- Practical placement module worth 13 credit points;

Please note that only the German version is official and legally binding. The English version is for informative purposes only.

- Specialisation stage with 2 modules in the selected specialisation (10 credit points each), one module from the electives (10 credit points) and the research-based studies module worth 10 credit points;
- Thesis module worth 30 credit points.

(2) The research-based studies module may be linked to the selected specialisation in the specialisation stage or to the topic addressed in one of the modules in the foundational stage.

Article 7 (Article 7(7-9) of the General Regulations)

Students must attend seminar classes regularly in order to obtain a certificate of achievement. Students are deemed to have fulfilled the regular attendance requirement if they have attended 80% of the classes.

Article 8 (Article 9(1) of the General Regulations)

(1) Students must take part in an internship or work placement. Further details are stipulated in the description of the practical placement module and the Internship Regulation (Annex 3).

(2) Both students and professors may suggest professional internships in cooperation with external employers.

Article 9 (Article 10(1) of the General Regulations)

(1) The type of examination (during or at the end of a module) is, in each case, specified in the module descriptions in Annex 2.

(2) If the overall grade is not at least "Ausreichend/Sufficient", a compensatory examination is held in accordance with Article 10(1) of the General Regulations.

(3) The grading procedures (percentage shares) are set forth in the module descriptions (Annex 2). The examination performance is evaluated in accordance with Articles 28 and 29 of the General Regulations.

Article 10 (Article 10(3) of the General Regulations)

The types of examinations include oral examinations, timed written examinations, independent written work, practical demonstrations, presentations (with written material), written records, talks (with written material/handout(s)), seminar papers, coursework, study diary, practical, observational and investigative tasks, written drafts, research reports, research proposal, Master's thesis, portfolios, advisory exercises/heading a case consultation, case analysis, organisational investigation, project work/design/documentation, oral examinations, film and audio documentation and their analysis. The type of examination is specified in the relevant module descriptions (Annex 2).

Article 11 (Article 11(1), first sentence, of the General Regulations)

(1) The Master's programme consists of two parts: a foundational stage and a specialisation stage, which also includes the placement module and the research-based studies module.

(2) In the foundational stage, core educational competences are developed.

(3) In the specialisation stage, students choose one of four proposed specialisations. The experience gathered during the work placement is taken into consideration and may lead to research questions, which can then be explored in the field of research-based studies by engaging in independent, empirical research.

(4) The modules in the foundational stage and the chosen specialisation field are compulsory modules. Module P2 in the specialisation stage is a compulsory elective module.

Article 12 (Article 13 of the General Regulations)

The study programme may be started in the winter semester only.

Please note that only the German version is official and legally binding. The English version is for informative purposes only.

Article 13 (Article 20(1), No 1, of the General Regulations)

When students register for the thesis module, they must present evidence of successful attendance at the modules in the first to third semesters in accordance with the programme structure; the one exception is a module which is scheduled for the third semester in accordance with the programme structure and with regard to which evidence must be presented of a first examination attempt. Exceptions are determined by the Examination Board, which also specifies corresponding rules for recognised part-time studies.

Article 14 (Article 23(1) of the General Regulations)

When students register for a module, they are automatically registered for the examinations.

Article 15 (Article 25(2), second sentence, of the General Regulations)

The examination may be conducted as a group examination.

Article 16 (Article 25(2), third sentence, of the General Regulations)

An oral examination shall last no less than 15 minutes per examinee and subject.

Article 17 (Article 25(5), second sentence, of the General Regulations)

A written examination shall last no less than 45 minutes.

Article 18 (Article 26(2), second sentence, of the General Regulations)

The thesis is part of a module.

Article 19 (Article 26(4) of the General Regulations)

The thesis may be written in English or another language, provided that the examiner can ensure the evaluation.

Article 20 (Article 26(5) of the General Regulations)

The thesis topic shall be issued by the Examination Board. The time allowed for writing the thesis is 23 weeks.

Article 21 (Article 26(6) of the General Regulations)

The thesis may be rejected once up to 6 weeks after its issue. Following rejection, a new topic shall be issued within six weeks at the latest and may not be rejected.

Article 22 (Article 31(1) of the General Regulations)

The overall grade is calculated by dividing the total weighted module grades (grade for each module multiplied by the credit points allocated to the module) by the total number of credit points in the study programme. The grade for the thesis module is included in the calculation with a factor of 1.0 being applied to the credit points allocated to the module. Only 6 credit points for the placement module are taken into account when calculating the total weighted module grades and when calculating the total number of credit points.

Article 23 (Article 32 of the General Regulations)

A summary table shall be drawn up in German and in English for each student and shall contain the title of the module, the dates of the examinations, the grades and the overall grade.

Spezielle Ordnung des Masterstudiengangs „Inklusive Pädagogik und Elementarbildung“	12.08.2010	7.36.03 No 7	p. 6
--	------------	--------------	------

Article 24 (Article 33, second sentence, of the General Regulations)

On request to the Examination Board, records relating to an examination may be viewed for a period of six weeks from the date on which the examination results are announced.

Article 25 (Article 34(4) of the General Regulations)

(1) If a pass is not achieved in the compensatory examination either, a repeat examination is held. The form of the repeat examination decision is stipulated in the module descriptions.

(2) The Examination Board shall set the date for a repeat oral examination. In exceptional cases, e.g. attested part-time studies, the Chair of the Examination Board may specify appropriate rules.

Article 26 (Article 40 of the General Regulations)

This Regulation shall enter into force on the day following publication.

Giessen, 20 October 2009
Prof. Dr. Jutta Ecarius
Dean